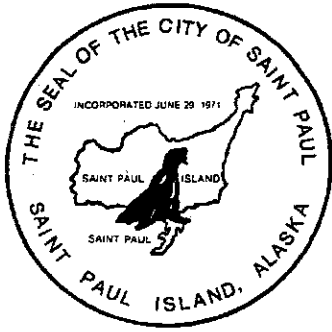




CITY OF SAINT PAUL
100 GORBATCH STREET PO Box 901
SAINT PAUL ISLAND, ALASKA 99660
907-546-3100 (MAIN) 907-546-3188 (FAX)
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**CITY OF SAINT PAUL
CY2018 BUDGET
AMMENDMENT #1**

DECEMBER 13, 2018



CITY OF SAINT PAUL

P.O. BOX 901
SAINT PAUL ISLAND, ALASKA
99660-0901
(907) 546-2331
FAX (907) 546-3188

ORDINANCE 18-03

AN ORDINANCE OF THE CITY OF SAINT PAUL, ALASKA FOR THE FIRST REVISION
OF THE ADOPTED BUDGET OF THE CITY OF SAINT PAUL
FOR THE FISCAL YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SAINT PAUL:

Section 1. Classification. This is a non-coded ordinance.

Section 2. General Provisions. The attached document listing **account revisions and fund budgets** for revenues and expenditures is hereby adopted and incorporated as the revised budget for the Fiscal Year January 1, 2018 through December 31, 2018 and made a matter of public record for that purpose. All unexpended balances not otherwise disposed of in this ordinance as of December 31, 2018 shall lapse to appropriate funds.

Section 3. Authorization and Appropriation. The expenditures set forth herein are authorized, and appropriations as provided for are hereby made. Upon adoption, the City Manager may (1) establish line item expenditures within an authorized departmental, fund or project appropriation, and/or (2) transfer from one authorized departmental, fund or project appropriation to another any amount which would not annually exceed ten percent of that department, fund or project appropriation.

Section 4. Effective Date. This ordinance shall become effective immediately following its adoption by the City Council.

First reading: 6/7/2018
Second reading: 12/13/2018
Public hearing: 6/17/2018

ADOPTED by a duly constituted quorum of the Council of the City of Saint Paul this
13th day of December 2018.



Jacob Mercurief, Mayor

ATTEST:



Monique Baker, City Clerk Trainee

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

GENERAL FUNDS

GENERAL FUND REVENUE

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
40140	Permits <ul style="list-style-type: none"> ▪ Increase in Planing and Zoning fees collected. 	\$5,210
40160	City Sales Tax <ul style="list-style-type: none"> ▪ Increase in sales tax revenue. 	\$50,000
40170	Fish Tax <ul style="list-style-type: none"> ▪ Increase in fish tax revenue. 	\$36,803
40270	State Shared Fisheries Bus. Tax <ul style="list-style-type: none"> ▪ No revenue budgeted, but revenue was received. 	\$5,861
40310	State Fisheries Rev Sharing <ul style="list-style-type: none"> ▪ Increase in State Fisheries Revenue Sharing funds. 	\$191,138
40370	Federal Revenue Sharing - PILT <ul style="list-style-type: none"> ▪ Increase in PILT funds received. 	\$2,198
40380	Housing Revenue <ul style="list-style-type: none"> ▪ Increase in Housing Revenue. 	\$15,000
40460	Interest/Investment Income <ul style="list-style-type: none"> ▪ Increase in Interest/Investment Income. 	\$52,043
40530	Rental Revenue <ul style="list-style-type: none"> ▪ Increase in rental revenue. 	\$1,240
40910	Mobile Equip Revenue <ul style="list-style-type: none"> ▪ Reduction of mobile equipment revenue due to the Polovina Turnpike extension and VSRR waterline project not starting this year. 	(\$62,782)
40970	Labor Revenues <ul style="list-style-type: none"> ▪ Reduction in labor reveunes due to funding from Tribal Government of St. Paul not being avaialble yet. 	(\$92,258)
40970	Miscellaneous Revenues <ul style="list-style-type: none"> ▪ Reduction of funds from CBSFA for NPFMC travel and City fisheries legal and political consulant to work on halibut issues. Funding was received but put into other revenue funds. Also funds from the Tribal Government of St. Paul were budgeted here but the projects have not started. 	(\$141,132)
41910	Contra Revenue Treasury Offset Program <ul style="list-style-type: none"> ▪ Reduction of revenue for the US Department of Treasury collections out of Federal agencies' utility account with the City for disputed harbor cost share amount. 	(\$127,914)

GENERAL FUND REVENUE

FUNDING SOURCE	2018 ADOPTED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
40130 City Fines	-	-	-	-
40140 Permits	2,290	7,500	5,210	7,500
40150 Sales Tax Registration	1,500	1,995	495	1,995
40160 City Sales Tax	250,000	271,374	50,000	300,000
40170 Fish Tax	1,084,000	1,082,134	36,803	1,120,803
40190 State Liquor Rev Sharing	4,000	-	-	4,000
40240 Contracts Revenue/Other Sources	-	-	-	-
40250 State Revenue Sharing	90,000	-	-	90,000
40270 State Shared Fisheries Bus. Tax	-	5,861	5,861	5,861
40280 State Grants	-	-	-	-
40310 State Fisheries Rev Sharing	431,863	623,001	191,138	623,001
40320 Fisheries Landing Tax	10,000	1,097	-	10,000
40340 Federal Grants	-	-	-	-
40370 Federal Revenue Sharing-PILT	75,000	77,198	2,198	77,198
40380 Housing Revenue	110,000	117,172	15,000	125,000
40390 Building Rental Revenue	5,000	3,298	-	5,000
40420 Interest on Accounts (A/R)	2,500	1,652	-	2,500
40430 Finance Dept Revenues	500	779	300	800
40440 Admin Allocation Revenue	390,026	292,519	-	390,026
40450 Internal Interest Income	-	-	-	-
40460 Interest/Investment Income	90,000	126,829	52,043	142,043
40480 Lease Revenues	1,584	1,584	-	1,584
40530 Rental Revenue	2,000	3,240	1,240	3,240
40910 Mobile Equip Revenue	66,721	3,939	(62,782)	3,939
40970 Labor Revenues	107,088	14,830	(92,258)	14,830
41180 Supplies/Merch Sold Rev	6,000	2,133	-	6,000
41330 Miscellaneous Revenues	153,204	6,907	(141,132)	12,072
41340 Internal Lumber/Material Rev	1,000	770	-	1,000
41910 Contra Revenue Treasury Offset Program	-	-	(127,914)	(127,914)
Total General Fund Revenue	2,884,276	2,645,812	(63,798)	2,820,478

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 101 - MAYOR AND COUNCIL

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
	Salary and Benefits	(\$9,800)
	▪ Reduction of salry and benefits due to less City Council meetings.	

FUND 101 - CITY COUNCIL

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	14,202	2,288	(7,000)	7,202
	Benefits	4,000	389	(2,800)	1,200
		18,202	2,677	(9,800)	8,402
OPERATING					
53390	Operating Supplies	-	-	-	-
53450	Gasoline	79	79	-	79
53780	Safety Equipment	-	348	-	-
53890	Internal Heating Oil	-	341	-	-
		79	768	-	79
GENERAL & ADMINISTRATIVE					
55100	Telephone / Communications	1,902	1,250	-	1,902
55130	Postage	100	3	-	100
55160	Office Supplies	50	68	-	50
55220	Dues & Subscriptions	2,067	1,856	-	2,067
55230	Computer Parts/Supplies	-	25	-	-
55400	Travel & Per Diem	3,719	3,719	-	3,719
55580	Meetings & Special Events	8,000	7,259	-	8,000
55700	Contributions	4,000	3,850	-	4,000
		19,838	18,030	-	19,838
Total Outflows		38,119	21,475	(9,800)	28,319

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 102 - NON DEPARTMENTAL EXPENSES

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
55400	Travel & Per Diem	(\$46,850)
	<ul style="list-style-type: none">▪ City received \$33,850 from CBSFA to assist with travel to NPFMC meetings.▪ Removed the original \$13,000 budgeted for travel to NPFMC.	
55820	Consulting Services	(\$31,817)
	<ul style="list-style-type: none">▪ Reduction for managed IT services contract with Northstar Networking due to lack of performance.	

FUND 102 - NONDEPARTMENTAL

		2018 ADOPTED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
CONSTRUCTION/PROJECTS					
54600	Contractors	5,000	1,236	-	-
		5,000	1,236	-	-
GENERAL & ADMINISTRATIVE					
55100	Telephone/ Communications	930	616	-	930
55220	Dues & Subscriptions	4,663	2,828	-	4,663
55310	Insurance	28,998	28,833	-	28,998
55400	Travel & Per Diem	13,000	(19,006)	(46,850)	(46,850)
55820	Consulting Services	94,000	40,843	(31,871)	62,129
		141,591	54,114	(78,721)	49,870
CAPITAL ASSET INVESTMENTS					
57240	Office Equipment/Materials	-	-	-	-
		-	-	-	-
Total Outflows		146,591	55,350	(78,721)	49,870

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 103 – LEGAL AND POLITICAL CONSULTANTS

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
55820	Legal Services <ul style="list-style-type: none">▪ Addition of funds to cover costs for DTB and Steel Rives to work on USACOE cost share issue.	\$22,000

FUND 103 - LEGAL & POLITICAL CONSULTANTS

		2018 ADOPTED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
55730	Legal Services	133,000	104,504	22,000	155,000
Total Outflows		133,000	104,504	22,000	155,000

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 104 – ENGINEERING

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
54620	Engineering <ul style="list-style-type: none">▪ Reduction of funds for Polarconsult to work on Tribal Government of St. Paul road and water projects	(\$53,204)

FUND 104 - ENGINEERING

54620 Engineering	2018 ADOPTED BUDGET	2018 YTD Acutal 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
	68,204	9,446	(53,204)	15,000
Total Outflows	68,204	9,446	(53,204)	15,000

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 105 - CITY MANAGER

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53390	Operating Supplies ▪ Reduction of funds for operating supplies.	(\$100)
53450	Gasoline ▪ Reduction of funds for gasoline.	(\$200)
53780	Safety Equipment ▪ Addition of funds for portion of new safety/other label machine.	\$348
53810	Radio/Computers/Electronic Equip ▪ Addition of funds for portion of Sharp copier purchase.	\$681
55400	Travel and Per Diem ▪ Reduction of funds for travel and per diem.	(\$1,300)

FUND 105 - CITY MANAGER

		2018 ADOPTED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	117,998	97,576	-	117,998
	Benefits	36,969	36,969	-	36,969
	Medical/Life Insurance	14,181	14,181	-	14,181
		169,148	148,726	-	169,148
OPERATING					
53390	Operating Supplies	350	235	(100)	250
53450	Gasoline	1,000	579	(200)	800
53520	Shipping/ Air Freight	100	360	-	100
53780	Safety Equipement	-	348	348	348
53810	Radio/Computers/Electronic Equip	-	681	681	681
53920	Internal Refuse Expense	1,073	805	-	1,073
		2,523	3,008	729	3,252
GENERAL & ADMINISTRATIVE					
55100	Telephone/ Communications	1,608	1,021	-	1,608
55130	Postage & Freight	50	22	-	50
55220	Dues & Subscriptions	2,782	2,281	-	2,782
55310	Insurance	594	497	-	594
55400	Travel & Per Diem	9,800	8,499	(1,300)	8,500
55580	Meetings & Special Events	4,000	1,698	-	4,000
55610	Training	1,708	1,000	-	1,708
55670	Lease Expenses	1,500	805	-	1,500
		22,042	15,823	(1,300)	20,742
Total Outflows		193,713	167,557	(571)	193,142

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 110 - CITY CLERK

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
	Salaries/Benefits/ Medical/Life Insurance	\$18,363
	▪ Addition of funds for retired City Clerk annual leave payout.	
53780	Safety Equipment	\$326
	▪ Addition of \$326 for portion of new safety/other label machine.	
53810	Radio/Computers/Electronic Equip	\$681
	▪ Addition of funds for portion of Sharp copier purchase.	
55220	Dues and Subscriptions	\$1430
	▪ Addition of \$1,430 for hosting City ordinances on Code Publishing website.	
55400	Travel and Per Diem	(\$4,508)
	▪ Reduction of funds for travel and per diem.	
55400	Training	(\$2,611)
	▪ Reduction of funds for training.	

FUND 110 - CITY CLERK

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	66,760	72,364	14,833	81,593
	Benefits	22,482	20,182	3,530	26,012
	Medical/Life Insurance	13,818	12,873	-	13,818
		103,060	105,419	18,363	121,423
OPERATING					
	53390 Operating Supplies	579	579	-	579
	53450 Gasoline	326	326	-	326
	53520 Shipping/ Air Freight	100	59	-	100
	53540 Vehicle Maintenance	122	122	-	122
	53780 Safety Equipment	348	348	348	696
	53810 Radios/Electronic Equipment	1,364	1,364	681	2,045
	53920 Internal Refuse Expense	1,073	805	-	1,073
		3,912	3,603	1,029	4,941
GENERAL & ADMINISTRATIVE					
	55100 Telephone/Communications	1,992	1,305	-	1,992
	55130 Postage & Freight	50	16	-	50
	55160 Office Supplies	100	168	-	100
	55220 Dues & Subscription	2,680	2,082	1,430	4,110
	55230 Computer Parts/Supplies	-	-	-	-
	55310 Insurance	261	246	-	261
	55400 Travel & Per Diem	4,588	80	(4,508)	80
	55610 Training	4,611	2,000	(2,611)	2,000
	55670 Lease Expenses	1,500	805	-	1,500
		15,782	6,702	(5,689)	10,093
Total Outflows		122,754	115,724	13,703	136,457

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 116 - HOUSING DEPARTMENT

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
	Salaries/Benefits/ Medical/Life Insurance	\$1,526
	▪ Addition of funds for retired City Clerk annual leave payout.	
53390	Operating Supplies	(\$1,500)
	▪ Reduction of funds for operating supplies.	
53600	Building Maintenance	(\$7,000)
	▪ Reduction of funds for building maintenance.	
53780	Safety Equipment	\$326
	▪ Addition of \$326 for portion of new safety/other label machine.	
53810	Radio/Computers/Electronic Equip	\$681
	▪ Addition of funds for portion of Sharp copier purchase.	
57150	Building	(\$15,000)
	▪ Reduction of funds for capital asset investments - building.	

FUND 116 - HOUSING

	2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL				
Salaries	14,402	13,002	907	15,309
Benefits	4,493	3,031	388	4,881
Medical/Life Insurance	19	195	231	250
	18,914	16,228	1,526	20,440
OPERATING				
53390 Operating Supplies	2,314	586	(1,500)	814
53510 Parts	(198)	198	-	(198)
53520 Shipping/ Air Freight	3,000	343	-	3,000
53600 Building Maintenance	18,000	4,597	(7,000)	11,000
53780 Safety Equipment	348	348	348	696
53810 Radios/Electronic Equipment	-	681	681	681
53880 Internal Elec Utilities	10,555	7,328	-	10,555
53890 Internal Heating Oil	27,287	17,211	-	27,287
53900 Internal Water Expense	2,982	1,950	-	2,982
53910 Internal Sewer Expense	2,880	1,950	-	2,880
53920 Internal Refuse Expense	3,578	2,145	-	3,578
	70,746	37,337	(7,471)	63,275
CONSTRUCTION/PROJECTS				
54600 Contractors	4,050	3,615	-	4,050
	4,050	3,615	-	4,050
GENERAL & ADMINISTRATIVE				
55100 Telephone/ Communications	6,336	4,703	-	6,336
55130 Postage	-	8	-	-
55180 Furniture/ Appliances < \$5K	3,000	-	-	3,000
55220 Dues & Subscriptions	10,028	9,343	-	10,028
55230 Computer Parts/Supplies	114	114	-	114
55310 Insurance	12,110	11,579	-	12,110
	31,588	25,747	-	31,474
CAPITAL ASSET INVESTMENTS				
57150 Building	15,000	-	(15,000)	-
	15,000	-	(15,000)	-
Total Outflows	140,298	82,927	(20,945)	119,239

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 120 - FINANCE DEPARTMENT

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
55400	Travel and Per Diem <ul style="list-style-type: none">▪ Reduction of funds for travel and per diem.	(\$3,000)
55400	Training <ul style="list-style-type: none">▪ Reduction of funds for training.	(\$1,500)

FUND 120 - FINANCE

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	236,098	198,924	-	236,098
	Benefits	73,970	54,099	-	73,970
	Medical/Life Insurance	13,037	15,080	-	13,037
		323,105	268,103	-	323,105
OPERATING					
	53390 Operating Supplies	800	542	-	800
	53450 Gasoline	800	662	-	800
	53520 Shipping/ Airfreight	711	622	-	711
	53540 Vehicle Maintenance	100	140	-	100
	53780 Safety Equipment	348	348	-	348
	53920 Internal Refuse Expense	2,145	1,608	-	2,145
		4,904	3,922	-	4,904
GENERAL & ADMINISTRATIVE					
	55100 Telephone/ Communications	8,946	5,847	-	8,946
	55130 Postage & Freight	2,700	1,713	-	2,700
	55160 Office Supplies	2,400	2,197	-	2,400
	55190 Printing	300	327	-	300
	55220 Dues & Subscriptions	10,539	9,125	-	10,539
	55230 Computer Parts &Supplies	706	280	-	706
	55250 Bank Charges	3,900	3,471	-	3,900
	55280 Long/Short Account	335	335	-	335
	55310 Insurance	762	402	-	762
	55400 Travel & Per Diem	3,000	-	(3,000)	-
	55610 Training	6,039	4,000	(1,500)	4,539
	55670 Lease Expenses	9,240	7,304	-	9,240
	55790 Auditing Services	62,775	63,000	-	62,775
	55840 Enhncmnt/ Service Fees (Systems)	10,000	9,497	-	10,000
	55910 Miscellaneous Expense	-	145	-	-
	56000 Vendor Interest Expense	-	21	-	-
		121,642	107,664	(4,500)	117,142
	Total Outflows	449,651	379,689	(4,500)	445,151

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 130 - POLICE DEPARTMENT

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53780	Safety Equipment <ul style="list-style-type: none">▪ Reduction of funds for safety equipment.	(\$3,500)
53810	Radios/Computers/Electronic Eq. <ul style="list-style-type: none">▪ Addition of funds for new radio equipment (radios for vehicles, vehicle repeater, and dispatch console).	\$44,205
55160	Postage & Freight <ul style="list-style-type: none">▪ Reduction of funds for postage and freight.	(\$67)
53780	Office Supplies <ul style="list-style-type: none">▪ Reduction of funds for office supplies.	(\$459)
55400	Travel/Per Diem <ul style="list-style-type: none">▪ Reduction of funds for travel and per diem.	(\$10,000)
55430	Relocation Expense <ul style="list-style-type: none">▪ Addition of funds for relocation cost for new officer.	\$6,000
55610	Meetings & Special Event <ul style="list-style-type: none">▪ Reduction of funds for meetings and special events.	(\$100)
55610	Training <ul style="list-style-type: none">▪ Reduction of funds for training.	(\$13,000)

FUND 130 - PUBLIC SAFETY

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	393,063	290,253	-	393,063
	Benefits	123,147	87,245	-	123,147
	Medical/Life Insurance	71,616	52,949	-	71,616
		587,826	430,447	-	587,826
OPERATING					
	53390 Operating Supplies	1,014	660	-	1,014
	53450 Gasoline	6,500	4,231	-	6,500
	53520 Shipping/ Air Freight	2,000	311	-	2,000
	53540 Vehicle Maintenance	2,614	1,522	-	2,614
	53750 Uniforms	4,172	2,823	-	4,172
	53780 Safety Equipment	5,000	348	(3,500)	1,500
	53810 Radios/ Computers/ Electronic Eq.	-	44,205	44,205	44,205
	53880 Internal Electric Utilities	2,265	2,060	-	2,265
	53890 Internal Heating Oil	2,113	1,666	-	2,113
	53920 Internal Refuse Expense	2,145	1,068	-	2,145
		27,823	58,894	40,705	68,528
GENERAL & ADMINISTRATIVE					
	55100 Telephone/ Communications	7,818	6,310	-	7,818
	55130 Postage & Freight	100	33	(67)	33
	55160 Office Supplies	750	291	(459)	291
	55220 Dues & Subscriptions	11,135	9,093	-	11,135
	55230 Computer Parts/Supplies	150	150	-	150
	55310 Insurance	8,444	8,011	-	8,444
	55400 Travel & Per Diem	15,000	4,971	(10,000)	5,000
	55430 Relocation Expense	4,046	4,046	6,000	10,046
	55460 Recruitment Expense	39	39	-	39
	55580 Meetings & Special Events	100	-	(100)	-
	55610 Training	21,639	7,064	(13,000)	8,639
	55670 Lease Expenses	3,000	1,977	-	3,000
		72,221	41,985	(17,626)	54,595
CAPITAL ASSET INVESTMENTS					
	57210 Vehicles	-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	Total Outflows	687,870	531,326	23,079	710,949

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 135 - FIRE/EMS DEPARTMENT

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
41330	Miscellaneous Revenue	\$8,275
	<ul style="list-style-type: none">▪ Addition of revenue from CBSFA to purchase jacket for volunteer firefighters.	
	Salaries/Benefits/ Medical/Life Insurance	(\$86,143)
	<ul style="list-style-type: none">▪ Reduciton of funds for salaries and benefits due to not receiving funding from Tribal Government of St. Paul for police officer position.	
53750	Uniforms	\$8,275
	<ul style="list-style-type: none">▪ Addition of funds for jackets for volunteer firefighters.	

FUND 135 - FIRE/EMS

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUES					
41330	Miscellaneous Revenue	-	8,275	8,275	8,275
		-	8,275	8,275	8,275
	Total Revenues	-	8,275	8,275	8,275
PERSONNEL					
	Salaries	129,950	44,691	(55,689)	74,261
	Benefits	40,713	12,069	(17,754)	22,959
	Medical/Life Insurance	28,744	11,420	(12,700)	16,044
		199,407	68,180	(86,143)	113,264
OPERATING					
53390	Operating Supplies	200	204	-	200
53420	Diesel	500	342	-	500
53450	Gasoline	100	12	-	100
53520	Shipping/ Air Freight	300	124	-	300
53540	Vehicle Maintenance	1,200	-	-	1,200
53750	Uniforms	-	3,447	8,275	8,275
53780	Safety Equipment	-	348	-	-
53880	Internal Electric Expense	6,214	4,430	-	6,214
53900	Internal Water Expense	1,500	1,125	-	1,500
53910	Internal Sewer Expense	1,080	810	-	1,080
53920	Internal Refuse Expense	1,073	804	-	1,073
		12,167	11,646	8,275	20,442
GENERAL & ADMINISTRATIVE					
55100	Telephone /Communications	610	406	-	610
55220	Dues/Subscriptions	1,200	2,267	-	1,200
55310	Insurance	9,509	8,744	-	9,509
55400	Travel & Per Diem	-	42	-	-
55580	Meetings and Special Events	-	227	-	-
55700	Contributions	4,000	3,745	-	4,000
		15,319	15,431	-	15,319
CAPITAL ASSET INVESTMENTS					
57210	Vehicles	-	-	-	-
		-	-	-	-
	Total Outflows	226,893	95,257	(77,868)	149,025

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 170 - MUNICIPAL SERVICES DEPARTMENT

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53390	Operating Supplies <ul style="list-style-type: none">▪ Reduction of funds for office supplies.	(\$545)
55400	Travel/Per Diem <ul style="list-style-type: none">▪ Reduction of funds for travel and per diem.	(\$5,500)

FUND 170 - PUBLIC WORKS ADMINISTRATION

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	140,400	115,682	-	140,400
	Benefits	43,987	38,392	-	43,987
	Medical/Life Insurance	192	1,895	-	192
		184,579	155,969	-	184,579
OPERATING					
53390	Operating Supplies	500	508	-	500
53450	Gasoline	1,769	1,769	-	1,769
53520	Shipping/ Air Freight	500	126	-	500
53540	Vehicle Maintenance	700	-	-	700
53780	Safety Equipment	348	348	-	348
53810	Radios/Computers/Electric Eq.	300	-	-	300
53880	Internal Elec Utilities	25,194	11,201	-	25,194
53900	Internal Water Expense	1,800	1,350	-	1,800
53910	Internal Sewer Expense	1,080	810	-	1,080
53920	Internal Refuse Expense	1,073	804	-	1,073
		33,264	16,916	-	33,264
GENERAL & ADMINISTRATIVE					
55100	Telephone/Communications	2,143	1,494	-	2,143
55160	Office Supplies	600	55	(545)	55
55220	Dues & Subscriptions	4,268	4,299	-	4,268
55310	Insurance	440	391	-	440
55400	Travel & Per Diem	6,000	-	(5,500)	500
55610	Training	2,416	2,451	-	2,416
55670	Lease Expense	788	591	-	788
		16,655	9,281	(6,045)	10,610
CAPITAL ASSET INVESTMENTS					
57240	Office Equipment	-	-	-	-
		-	-	-	-
	Total Outflows	234,498	182,166	(6,045)	228,453

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 172 – MAINTENANCE AND OPERATIONS

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
41330	Miscellaneous Revenue	\$25,240
	<ul style="list-style-type: none"> ▪ Addition of revenue received from a grant from Rasmuson Foundation for new siding and window on the Civic Center. 	
	Salaries/Benefits/Medical/Life Insurance	\$82,643
	<ul style="list-style-type: none"> ▪ Correction in error in original budget. ▪ Addition of full-time temporary facilities maintenance worker position. 	
53220	Cost of Parts Sold	(\$3,000)
	<ul style="list-style-type: none"> ▪ Reduction of cost of parts sold. 	
53390	Operating Supplies	\$1,000
	<ul style="list-style-type: none"> ▪ Addition of funds for operating supplies. 	
53450	Gasoline	\$1,500
	<ul style="list-style-type: none"> ▪ Addition of funds for gasoline. 	
53520	Shipping/Air Freight	(\$2,000)
	<ul style="list-style-type: none"> ▪ Reduciton of funds for shipping and air freight. 	
53540	Vehicle Maintenance	(\$14,800)
	<ul style="list-style-type: none"> ▪ Reduciton of fund for vehicle maintenance. 	
53600	Building Maintenance	\$27,000
	<ul style="list-style-type: none"> ▪ Addition funds for purchase of siding, windows, lighting, other under Rasmuson Grant for Civic Center and other materials. 	
53810	Radio/Computers/Electronic Equip	\$292
	<ul style="list-style-type: none"> ▪ Addition of funds for portion of Sharp copier purchase. 	
55130	Postage	(\$150)
	<ul style="list-style-type: none"> ▪ Reduciton of funds for postage. 	
55160	Office Supplies	(\$100)
	<ul style="list-style-type: none"> ▪ Reduciton of funds for office supplies. 	
55430	Relocation Expense	\$1,380
	<ul style="list-style-type: none"> ▪ Addition of funds for relocation for facilities maintenance worker position. 	
55430	Training	\$500
	<ul style="list-style-type: none"> ▪ Addition of funds for training. 	
57180	Capital Improvements – Machinery/Equipment	(\$61,121)
	<ul style="list-style-type: none"> ▪ Reduction of funds for purchase material gatherer and compactor for grader and plow for loader. 	

FUND 172 - MAINTENANCE AND OPERATIONS

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUES					
41330	Miscellaneous Revenue	-	25,240	25,240	25,240
		-	25,240	25,240	25,240
PERSONNEL					
	Salaries	103,007	96,129	66,535	169,542
	Benefits	32,272	26,556	20,846	53,118
	Medical/Life Insurance	17,586	13,193	(4,738)	12,848
		152,865	135,878	82,643	235,508
COST OF GOOD SOLD					
53220	Cost of Parts Sold	4,000	953	(3,000)	1,000
		4,000	953	(3,000)	1,000
OPERATING					
53390	Operating Supplies	3,500	3,808	1,000	4,500
53420	Diesel	12,000	8,997	-	12,000
53450	Gasoline	2,500	2,963	1,300	3,800
53510	Parts	-	(182)	-	-
53520	Shipping/Air Freight	5,000	1,688	(2,000)	3,000
53540	Vehicle Maintenance	23,800	4,081	(14,800)	9,000
53600	Building Maintenance	3,000	21,751	27,000	30,000
53660	Street Lights/Fire Alarm Systems	4,500	5,198	-	4,500
53670	Street Light Electricity	39,376	19,648	-	39,376
53690	Small Tool Expense	1,000	923	-	1,000
53780	Safety Equipment	1,200	1,643	-	1,200
53810	Radios/Computers/Electronic Equip	-	292	292	292
53880	Internal Elec Utilities	46,403	28,705	-	46,403
53890	Internal Heating Oil	27,435	17,992	-	27,435
53900	Internal Water Expense	1,800	1,350	-	1,800
53910	Internal Sewer Expense	1,800	810	-	1,800
53920	Internal Refuse Expense	1,073	804	-	1,073
		174,387	120,471	12,792	187,179
CONSTRUCTION/PROJECTS					
54500	Internal Equipment Expense	-	-	-	-
54530	Machinery / Equipment < \$5k	-	3,641	-	-
54560	Construction Materials	-	-	-	-
54570	Internal Lumber/Materials	-	-	-	-
54580	Freight	-	-	-	-
54600	Contractors	-	-	-	-
		-	3,641	-	-
GENERAL & ADMINISTRATIVE					
55100	Telephone/Communications	929	616	-	929
55130	Postage	150	-	(150)	-
55160	Office Supplies	150	44	(100)	50
55220	Dues & Subscriptions	1,602	1,386	-	1,602
55280	Long /Short	-	52	52	52
55310	Insurance	29,387	28,934	-	29,387
55430	Relocation Expense	-	1,380	1,380	1,380
55610	Training	2,654	3,154	500	3,154
55670	Lease Expense	788	2,591	-	788
		35,660	38,157	1,682	37,342
CAPITAL ASSET INVESTMENTS					
57180	Machinery/Equipment	121,500	60,379	(61,121)	60,379
		121,500	60,379	(61,121)	60,379
Total Outflows		488,412	359,479	32,996	546,648

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 180 - MOTOR POOL

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
	Salaries/Benefits/Medical/Life Insurance	(\$102,378)
	▪ Reduction of funds for the Motor Pool Manager position.	
53420	Diesel	(\$2,309)
	▪ Reduction of funds for diesel.	
53520	Shipping/Air Freight	(\$1,000)
	▪ Reduction of funds for shipping and air freight.	
53810	Radio/Computers/Electronic Equip	\$292
	▪ Addition of funds for portion of Sharp copier purchase.	
55460	Recruitment Expense	\$1,819
	▪ Addition of funds for recruitment of Motor Pool Manager.	

FUND 180 - MOTOR POOL

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
PERSONNEL					
	Salaries	154,769	70,932	(68,000)	86,769
	Benefits	48,489	22,076	(21,678)	30,201
	Medical/Life Insurance	23,568	18,042	(12,700)	19,302
		226,826	111,050	(102,378)	136,272
OPERATING					
	53390 Operating Supplies	5,935	4,764	-	5,935
	53420 Diesel	2,809	361	(2,309)	500
	53450 Gasoline	1,175	907	-	1,175
	53490 Internal Package Stock Use	1,628	1,628	-	1,628
	53520 Shipping/ Air Freight	1,500	462	(1,000)	500
	53530 Equip Maint/Outside Vendor	280	280	-	280
	53540 Vehicle Maintenance	2,585	2,585	-	2,585
	53600 Building Maintenance	86	86	-	-
	53690 Small Tool Expense	500	315	-	500
	53720 Rentals	6,500	4,959	-	6,500
	53780 Safety Equipment	500	232	-	500
	53810 Radios/Computers/Electronic Equip	-	292	292	292
	53880 Internal Elec Utilities	6,800	5,290	-	6,800
	53900 Internal Water Expense	1,800	1,350	-	1,800
	53910 Internal Sewer Expense	1,080	810	-	1,080
	53920 Internal Refuse Expense	2,145	1,609	-	2,145
		35,323	25,930	(3,017)	32,220
GENERAL & ADMINISTRATIVE					
	55100 Telephone/Communications	2,172	1,406	-	2,172
	55130 Postage & Freight	50	45	-	50
	55160 Office Supplies	12	-	-	12
	55220 Dues & Subscriptions	6,296	5,612	-	6,296
	55310 Insurance	14,803	14,065	-	14,803
	55460 Recruitment Expense	-	1,819	1,819	1,819
	55610 Training	1,577	1,577	-	1,577
	55670 Lease Expense	788	591	-	788
		25,698	25,115	1,819	27,517
CAPITAL ASSET INVESTMENTS					
	57150 Building	7,000	-	-	7,000
		7,000	-	-	7,000
	Total Outflows	294,847	162,095	(103,576)	203,009

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

**ENTERPRISE FUNDS
FUND 300 - BULK FUEL DEPARTMENT**

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
40820	Diesel Fuel Revenues <ul style="list-style-type: none"> ▪ Reduction of revenue due to lower price, change in fuel service fee, and adding auto delivery revenue category. 	(\$500,000)
40840	Diesel Fuel Revenues – Auto Delivery <ul style="list-style-type: none"> ▪ Addition of new revenue category and addition of revenue from selling fuel to St. Paul School and Trident. 	\$500,000
	Salaries/Benefits Medical/Life Insurance <ul style="list-style-type: none"> ▪ Addition of funds due to change in staffing. 	\$73,316
53510	Parts <ul style="list-style-type: none"> ▪ Reduction of funds for parts. 	(\$1,402)
53540	Vehicle Maintenance <ul style="list-style-type: none"> ▪ Reduction of funds for vehicle maintenance. 	(\$2,466)
53780	Kits/Sample Testing <ul style="list-style-type: none"> ▪ Reduction of funds for kits and sample testing. 	(\$500)
53810	Radio/Computers/Electronic Equip <ul style="list-style-type: none"> ▪ Addition of funds for portion of Sharp copier purchase. 	\$292
54600	Contractors <ul style="list-style-type: none"> ▪ Addition of funds for Lang LLC to perform tank welding and inspections. 	\$32,981
54620	Engineering <ul style="list-style-type: none"> ▪ Reduction of funds for engineering due to reprioritization of projects. 	(\$7,500)
54700	Transfer Out (Projects) <ul style="list-style-type: none"> ▪ Reduction of funds going to Capital and Maintenance Reserve Fund. 	(\$28,241)
54600	Contractors <ul style="list-style-type: none"> ▪ Addition of funds for Lang LLC to perform tank welding and inspections. 	\$32,981
55130	Postage and Freight <ul style="list-style-type: none"> ▪ Reduction of funds for postage and freight. 	(\$19)
55160	Office Supplies <ul style="list-style-type: none"> ▪ Reduction of funds for office supplies. 	(\$100)
55190	Printing <ul style="list-style-type: none"> ▪ Reduction of funds for printing. 	(\$1,888)
55610	Training <ul style="list-style-type: none"> ▪ Reduction of funds for training. 	(\$304)
57120	Plant and Equipment <ul style="list-style-type: none"> ▪ Addition of funds for painting of tanks and shipping back of equipment. 	\$12,781
57180	Machinery/Equipment <ul style="list-style-type: none"> ▪ Reduction of funds for reprioritizing projects. 	(\$83,163)

FUND 300 - BULK FUEL

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUE/RECEIPT ACCOUNTS					
40810	Fuel Profit Sharing	60,000	51,839	-	60,000
40820	Diesel Fuel Revenues	750,000	192,281	(500,000)	250,000
40830	Internal Disl Sale Revenue	807,062	705,088	-	800,000
40840	Diesel Fuel Revenues-Auto Delivery	-	241,050	500,000	500,000
40850	Gasoline Revenue	360,000	320,901	-	350,000
40860	Internal Gas Sale Revenue	35,000	23,356	-	35,000
40970	Labor Revenue	-	165	165	165
		2,012,062	1,534,680	165	1,995,165
PERSONNEL					
	Salaries	48,443	93,711	63,522	111,965
	Benefits	15,177	35,326	20,517	35,694
	Medical/Life Insurance	11,011	152	(10,723)	288
		74,631	129,189	73,316	147,947
COST OF GOODS SOLD					
53100	Cost of Diesel Sold	1,100,000	960,031	-	1,100,000
53120	Cost of Gasoline Sold	215,000	249,968	-	215,000
53130	State/Federal Excise Tax	100	(15)	-	100
53140	Lust Tax	250	175	-	250
53150	Oil Spill Tax	550	250	-	550
53160	Fuel Surcharge	2,000	1,819	-	2,000
		1,317,900	1,212,228	-	1,317,900
OPERATING					
53390	Operating Supplies	1,100	872	-	1,100
53420	Diesel	7,500	4,187	-	6,000
53450	Gasoline	2,500	1,733	-	2,000
53490	Internal Package Stock Use	300	50	-	300
53510	Parts	2,500	1,098	(1,402)	1,098
53520	Shipping/ Air Freight	1,341	833	-	1,500
53540	Vehicle Maintenance	4,100	1,634	(2,466)	1,634
53740	Kits/Sample Testing	500	-	(500)	-
53780	Safety Equipment	1,159	1,159	-	1,159
53810	Radios/ Computers/ Electronic Equip	-	292	292	292
53880	Internal Elec Utilities	15,000	10,206	-	15,000
53900	Internal Water Expense	396	-	-	396
53920	Internal Refuse Expense	396	297	-	396
		36,792	22,361	(4,076)	30,875
CONSTRUCTION/PROJECTS					
54500	Internal Equipment Expense	-	-	-	-
54600	Contractors	25,000	57,981	32,981	57,981
54620	Engineering	10,000	8,934	-	10,000
54700	Transfer Out (Projects)	40,241	-	(36,741)	3,500
		75,241	66,915	(3,760)	71,481

FUND 300 - BULK FUEL

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
GENERAL & ADMINISTRATIVE					
55100	Telephone/Communications	1,988	1,657	-	1,988
55130	Postage & Freight	19	-	(19)	-
55160	Office Supplies	100	-	(100)	-
55190	Printing	4,000	2,112	(1,888)	2,112
55220	Dues & Subscriptions	1,921	1,688	-	1,921
55280	Long/Short Account	181	216	-	-
55310	Insurance	41,343	39,305	-	41,343
55400	Travel & Per Diem	3,618	3,618	-	3,618
55550	Admin Allocation Expense	125,675	94,256	-	125,675
55610	Training	1,931	1,627	(304)	1,627
55670	Lease Expense	788	591	-	788
55720	Licenses/Permits	590	590	-	590
		182,154	145,660	(2,311)	179,662
CAPITAL ASSET INVESTMENTS					
57120	Plant/Equipment	203,219	198,931	12,781	216,000
57180	Machinery/Equipment	113,163	12,108	(83,163)	30,000
		316,382	211,039	(70,382)	246,000
Total Outflows		2,003,100	1,787,392	(7,213)	1,993,865
Net Budget Over/(Under)		8,962	(252,712)		1,300

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 305 – MARINE SALES DEPARTMENT

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
40880	Marine Fuel Revenues <ul style="list-style-type: none">▪ Addition of reveune.	\$3,000
40890	Package Stock Revenue <ul style="list-style-type: none">▪ Addition of reveune.	\$3,000
40900	Internal Package Stock Revenue <ul style="list-style-type: none">▪ Addition of reveune.	\$1,400
	Salaries/Benefits Medical/Life Insurance <ul style="list-style-type: none">▪ Addition of funds due to change in staffing.	\$5,493
53200	Cost of Goods Sold <ul style="list-style-type: none">▪ Addition of funds for cost of goods sold.	\$7,000

FUND 305 - MARINE SALES

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUE/RECEIPT ACCOUNTS					
40810	Fuel Profit Sharing Rev	15,000	10,085	-	15,000
40880	Marine Fuel Revenues	10,000	12,286	3,000	13,000
40890	Package Stock Revenue	12,000	14,826	3,000	15,000
40900	Internal Package Stock Revenue	600	1,878	1,400	2,000
		37,600	39,075	7,400	45,000
PERSONNEL					
	Salaries	3,561	367	4,183	7,744
	Benefits	1,116	-	1,310	2,426
	Medical/Life Insurance	-	123	-	-
		4,677	490	5,493	10,170
COST OF GOODS SOLD					
53200	Cost of Goods Sold	5,000	7,258	7,000	12,000
		5,000	7,258	7,000	12,000
OPERATING					
53390	Operating Supplies	100	-	-	100
53490	Internal Package Stock Expense	-	100	-	-
53520	Shipping/ Air Freight	-	2,015	-	-
53780	Safety Equipment	-	348	-	-
		100	2,463	-	100
GENERAL & ADMINISTRATIVE					
55100	Telephone/Communications	36	8	-	36
55130	Postage & Freight	-	-	-	-
55310	Insurance	11,189	-	-	11,189
55550	Admin Allocation Exp	13,001	3,250	-	13,001
55670	Lease Expense	788	260	-	788
		25,014	3,518	-	25,014
Total Outflows		34,791	13,729	12,493	47,284
Net Budget Over/(Under)		2,809	25,346		(2,284)

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 310 – ELECTRIC UTILITY

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53520	Shipping/Air Freight ▪ Reduction in funds for shipping and air freight.	(\$4,197)
53450	Vehicle Maintenance ▪ Reduction in funds for vehicle maintenance.	(\$271)
53690	Small Tool Expense ▪ Reduction in funds for small tools.	(\$802)
53740	Kits/Sample Testing ▪ Reduction in funds for kits and sample testing.	(\$742)
53780	Safety Equipment ▪ Reduction in funds for safety equipment.	(\$496)
53810	Radio/Computers/Electronic Equip ▪ Addition of funds for portion of Sharp copier purchase.	\$292
54600	Contractors ▪ Reduction of funds in contractors due to project reprioritization.	(\$9,933)
54620	Engineering ▪ Addition of funds for engineering. This is moving funds budgeted under capital assets to engineering for management of upgrade projects in Power Plant.	\$45,000
57120	Plant/Equipment ▪ Reduciton of funds for capital asset investments – plant and equipment due to reprioritization of projects and some funds moved to engineering for project management.	(\$597,976)

FUND 310 - ELECTRIC UTILITY

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUE/RECEIPT ACCOUNTS					
40670	Electric Utility Revenue	1,300,000	945,050	-	1,300,000
40680	Internal Electric Utility Revenue	174,539	122,855	-	174,539
40970	Labor Revenues	1,000	1,089	-	1,000
41330	Miscellaneous Revenues	-	561	-	-
		1,475,539	1,069,555	-	1,475,539
PERSONNEL					
	Salaries	179,138	122,024	-	179,138
	Benefits	56,124	42,331	-	56,124
	Medical/Life Insurance	17,222	16,832	-	17,222
		252,484	181,187	-	252,484
OPERATING					
53390	Operating Supplies	27,000	23,018	-	27,000
53420	Diesel	750,000	652,805	-	750,000
53430	Wind Power	80,000	39,100	-	80,000
53450	Gasoline	3,500	3,452	-	3,500
53490	Internal Package Stock	100	100	-	100
53510	Parts	200	200	-	200
53520	Shipping/ Air Freight	9,197	4,252	(4,197)	5,000
53530	Equipment Maint/Outside Vendor	603	603	-	603
53540	Vehicle Maintenance	1,500	1,229	(271)	1,229
53690	Small Tool Expense	1,500	698	(802)	698
53740	Kits/Sample Testing	1,000	258	(742)	258
53780	Safety Equipment	2,000	1,504	(496)	1,504
53810	Radios/Computers/Electronic Eq.	-	292	292	292
53900	Internal Water Expense	1,800	270	-	1,800
53910	Internal Sewer Expense	360	270	-	360
53920	Internal Refuse Expense	1,073	804	-	1,073
		879,833	728,855	(6,216)	873,617
CONSTRUCTION/PROJECTS					
54600	Contractors	11,100	1,167	(9,933)	1,167
54620	Engineering	5,000	37,051	45,000	50,000
		16,100	38,218	35,067	51,167
GENERAL & ADMINISTRATIVE					
55100	Telephone/Communications	2,264	1,118	-	2,264
55130	Postage & Freight	75	18	-	75
55160	Office Supplies	12	-	-	12
55220	Dues & Subscriptions	4,555	3,686	-	4,555

FUND 310 - ELECTRIC UTILITY

	2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
55310 Insurance	16,913	16,584	-	16,913
55400 Travel & Per Diem	-	(114)	-	-
55550 Admin Allocation Exp	130,009	97,507	-	130,009
55610 Training	3,954	3,899	-	3,954
55670 Lease Expense	788	591	-	788
55720 Licenses/Permits	10,493	10,532	-	10,493
55820 Consulting Service	26,242	16,615	-	26,242
56000 Vendor Interest Expense	-	1	-	-
	195,305	150,437	-	195,305
DEBT PAYMENTS				
56760 Debt Interest	2,000	1,400	-	2,000
	2,000	1,400	-	2,000
CAPITAL ASSET INVESTMENTS				
57120 Plant & Equipment	947,976	183,873	(597,976)	350,000
	947,976	183,873	(597,976)	350,000
Total Outflows	2,293,698	1,283,970	(569,125)	1,724,573
Net Budget Over/(Under)	(818,159)	(214,415)		(249,034)

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 320 – WATER/SEWER UTILITY

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53390	Operating Supplies <ul style="list-style-type: none">▪ Reduction of funds for operating supplies.	(\$4,300)
53510	Parts <ul style="list-style-type: none">▪ Reduction of funds for parts.	(\$6,000)
53810	Radio/Computers/Electronic Equip <ul style="list-style-type: none">▪ Addition of funds for portion of Sharp copier purchase.	\$292
54530	Machinery <\$5K <ul style="list-style-type: none">▪ Addition of funds for purchase of sewer camera.	\$2,719
54700	Transfer Out (Projects) <ul style="list-style-type: none">▪ Addition of funds into Capital and Maintenance Reserve Fund for future capital and maintenance projects.	\$40,000
55400	Travel & Per Diem <ul style="list-style-type: none">▪ Reduction for funds for travel and per diem, cost reimbursed by State of Alaska.	(\$6,000)
57150	Buildings <ul style="list-style-type: none">▪ Reduction for funds for capital asset investments for buildings.	(\$16,800)

FUND 320 - WATER & SEWER UTILITY

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUE/RECEIPT ACCOUNTS					
40280	State Grants	-	-	-	-
40610	Water Revenue	200,000	96,770	-	200,000
40620	Internal Water Revenue	11,226	3,290	-	11,226
40640	Sewer Revenue	85,000	35,723	-	85,000
40650	Internal Sewer Revenue	8,250	2,430	-	8,250
40910	Mobile Equipment Revenue	500	202	-	500
40970	Labor Revenues	1,000	1,257	-	1,000
41180	Supplies/Merchandise Sold	-	-	-	-
41330	Miscellaneous Revenue	-	-	-	-
41360	Non-Oper Rev (Capital Grants)	-	-	-	-
		305,976	139,672	-	305,976
PERSONNEL					
	Salaries	57,371	17,314	-	57,371
	Benefits	17,974	5,563	-	17,974
	Medical/Life Insurance	109	40	-	109
		75,454	22,917	-	75,454
OPERATING					
53390	Operating Supplies	8,500	1,192	(4,300)	4,200
53420	Diesel	250	131	-	250
53450	Gasoline	3,100	1,317	-	3,100
53480	Oil & Tires	-	-	-	-
53510	Parts	17,000	9,740	(6,000)	11,000
53520	Shipping/ Air Freight	200	1,194	-	200
53540	Vehicle Maintenance	500	-	-	500
53600	Building Maintenance	2,500	2,500	-	2,500
53690	Small Tool Expense	-	-	-	-
53740	Kits/Sample Testing	-	21	-	-
53780	Safety Equipment	500	484	-	500
53810	Radios/Computers/Electronic Eq.	-	292	292	292
53880	Internal Elec Utilities	50,303	15,712	-	50,303
53970	Depreciation	-	-	-	-
		82,853	32,583	(10,008)	72,845
CONSTRUCTION/PROJECTS					
54530	Machinery < \$5 K	-	2,719	2,719	2,719
54620	Engineering	1,000	137	-	1,000
54700	Transfer Out (Projects)	19,299	-	40,000	59,299
		20,299	2,856	42,719	63,018
GENERAL & ADMINISTRATIVE					
55100	Telephone/ Communications	994	537	-	994
55130	Postage & Freight	550	83	-	550
55160	Office Supplies	50	-	-	50

FUND 320 - WATER & SEWER UTILITY

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
55220	Dues & Subscriptions	1,935	1,286	-	1,935
55230	Computer Parts/Supplies	-	-	-	-
55310	Insurance	5,794	-	-	5,794
55400	Travel & Per Diem	6,000	-	(6,000)	-
55450	Internal Interest Expense	-	-	-	-
55510	RUBA Repairs & Replacements	-	-	-	-
55550	Admin Allocation Expense	60,671	15,168	-	60,671
55570	Admin Allocation - Office Equipment	-	-	-	-
55610	Training	723	1,276	-	723
55670	Lease Expense	788	260	-	788
55720	Licenses/Permits	793	100	-	793
55910	Miscellaneous Expense	-	-	-	-
55970	Bad Debt Expense	-	-	-	-
56000	Vendor Interest Expense	-	-	-	-
		78,298	18,710	(6,000)	72,298
CAPITAL ASSET INVESTMENTS					
57150	Buildings	36,800	5,756	(16,800)	20,000
57180	Machinery/Equipment	-	-	-	-
		36,800	5,756	(16,800)	20,000
Total Outflows		293,704	82,822	9,911	303,615
Net Budget Over/(Under)		12,272	56,850		2,361

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 323 – REFUSE UTILITY

Explanation of Amendments

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
41330	Miscellaneous Revenue	\$29,989
	▪ Addition of funds from Tribal Government to recycling containers and start recycling program.	
	Salaries/Benefits/Medical/Life Insurance	(\$855)
	▪ Reduction of funds due to staffing and insurance changes.	
53390	Operating Supplies	\$17,380
	▪ Addition of funds for purchase of recycling containers.	
53520	Shipping/Air Freight	\$8,793
	▪ Addition of funds for shipping of recycling containers.	
53810	Radio/Computers/Electronic Equip	\$292
	▪ Addition of funds for portion of Sharp copier purchase.	
54700	Transfer Out (Projects)	\$6,702
	▪ Addition of funds into Capital and Maintenance Reserve Fund for future capital and maintenance projects.	

FUND 323 - REFUSE UTILITY

		2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUE/RECEIPT ACCOUNTS					
40580	Refuse Revenue	159,435	49,005	-	159,435
40590	Internal Refuse	23,516	8,129	-	25,516
40970	Labor Revenue	1,000	-	-	1,000
41330	Miscellaneous Revenue	-	-	29,989	29,989
		183,951	57,134	29,989	215,940
PERSONNEL					
	Salaries	52,204	16,432	10,096	62,300
	Benefits	16,356	7,980	3,163	19,519
	Medical/Life Insurance	14,210	40	(14,114)	96
		82,770	24,452	(855)	81,915
OPERATING					
53390	Operating Supplies	500	24	17,380	17,880
53420	Diesel	1,000	612	-	1,000
53450	Gasoline	3,000	1,460	-	3,000
53480	Oil & Tires	-	-	-	-
53490	Internal Package Stock	-	-	-	-
53510	Parts	-	357	-	-
53520	Shipping/ Air Freight	700	286	8,793	9,493
53540	Vehicle Maintenance	4,800	3,540	-	4,800
53600	Building Maintenance	-	-	-	-
53690	Small Tool Expense	-	-	-	-
53780	Safety Equipment	348	348	-	348
53810	Radios/Computers/Electronic Eq.	-	292	292	292
53880	Internal Electric	6,421	793	-	6,421
53890	Internal Heating Oil	80	223	-	80
53970	Depreciation	-	-	-	-
		16,849	7,935	26,465	43,314
CONSTRUCTION/PROJECTS					
54700	Transfer Out (Projects)	9,298	-	6,702	16,000
		9,298	-	6,702	16,000
GENERAL & ADMINISTRATIVE					
55100	Telephone/Communications	1,056	304	-	1,056
55130	Postage & Freight	-	-	-	-
55160	Office Supplies	-	-	-	-
55220	Dues/Subscriptions	221	-	-	221
55310	Insurance	10,225	-	-	10,225
55400	Travel & Per Diem	-	-	-	-
55550	Admin Allocation Expense	43,336	10,834	-	43,336
55610	Training	723	576	-	723
55670	Lease Expense	788	260	-	788
55720	License/Permits	1,430	-	-	1,430
55820	Consulting Services	-	-	-	-
55910	Miscellaneous Expense	-	-	-	-
56000	Vendor Interest Expense	-	-	-	-
		57,779	11,974	-	57,779
CAPITAL ASSET INVESTMENTS					
57150	Buildings	1,137	-	-	1,137
57210	Vehicles	13,863	13,863	-	13,863
		15,000	13,863	-	15,000
Total Outflows		181,696	58,224	32,312	214,008
Net Budget Over/(Under)		2,255	(1,090)		1,932

**CITY OF SAINT PAUL
CY 2018 BUDGET
BUDGET NARRATIVE
AMENDMENT #1**

FUND 340 – HARBOR DEPARTMENT

No significant amendments.

FUND 340 - HARBOR

	2018 PROPOSED BUDGET	2018 YTD Actual 10/31/18	2018 AMENDMENT REQUESTED	2018 NEW REVISED BUDGET
REVENUE/RECEIPT ACCOUNTS				
40280 State Grants	-	-	-	-
40490 Dock Revenue	33,000	14,256	-	33,000
40520 Wharfage Revenue	27,500	20,112	-	27,500
40970 Labor Revenue	500	120	-	500
	61,000	34,488	-	61,000
PERSONNEL				
Salaries	61,835	27,659	-	61,835
Benefits	19,373	5,937	-	19,373
Medical/Life Insurance	15,485	7,135	-	15,485
	96,693	40,731	-	96,693
OPERATING				
53390 Operating Supplies	30	30	-	30
53450 Gasoline	1,000	523	-	1,000
53780 Safety Equipment	95	348	-	(253)
53920 Internal Refuse Expense	8,250	2,750	-	8,250
	9,375	3,651	-	9,027
CONSTRUCTION/PROJECTS				
54620 Engineering	-	-	-	10,000
	-	-	-	10,000
GENERAL & ADMINISTRATIVE				
55100 Telephone/ Communications	1,038	299	-	1,038
55160 Office Supplies	50	-	-	50
55220 Dues & Subscriptions	1,826	877	-	1,826
55310 Insurance	10,548	-	-	10,548
55550 Admin Allocation Expense	17,335	4,334	-	17,335
	30,797	5,510	-	30,797
Total Outflows	136,865	49,892	-	146,517
Net Budget Over/(Under)	(75,865)	(15,404)		(85,517)