



## **CITY OF SAINT PAUL**

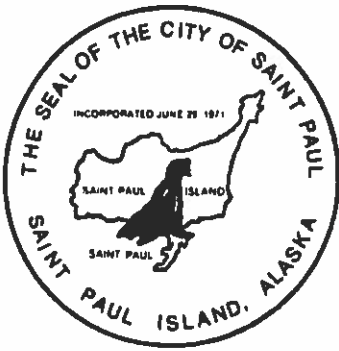
**100 GORBATCH STREET PO Box 901**

**SAINT PAUL ISLAND, ALASKA 99660**

**907-546-3100 (MAIN) 907-546-3188 (FAX)**

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# **CITY OF SAINT PAUL CY2019 BUDGET**



## CITY OF SAINT PAUL

P.O. BOX 901  
SAINT PAUL ISLAND, ALASKA  
99660-0901  
(907) 546-2331  
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### ENACTING ORDINANCE 18-06

AN ORDINANCE OF THE CITY OF SAINT PAUL, ALASKA FOR THE ESTABLISHMENT AND ADOPTION OF THE BUDGET OF THE CITY OF SAINT PAUL FOR THE FISCAL (CALENDAR) YEAR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SAINT PAUL:

Section 1. Classification. This is a non-coded ordinance.

Section 2. General Provisions. The attached document listing estimated resources and expenditures is hereby adopted and established as the budget for the Fiscal Year January 1, 2019 through December 31, 2019 and made a matter of public record for that purpose. All unexpended balances not otherwise disposed of in this ordinance as of December 31, 2019 shall lapse to appropriate funds in this Budget.

Section 3. Authorization and Appropriation. The expenditures set forth herein are authorized, and appropriations as provided for are hereby made. Upon adoption, the City Manager may (1) establish line item expenditures within an authorized departmental, fund or project appropriation, and/or (2) transfer from one authorized departmental, fund or project appropriation to another any amount which would not annually exceed ten percent of that department, fund or project appropriation.

Section 4. Effective Date. This ordinance shall become effective immediately following its adoption by the City Council.

Public Workshop	November 1, 2018
First reading:	November 1, 2018
Second reading	November 13, 2018
Public Hearing	November 13, 2018

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE COUNCIL OF THE CITY OF SAINT PAUL THIS 13<sup>th</sup> DAY OF November 2018.

ATTEST:

MBaker  
Monique Baker, City Clerk

Jacob Mercurief  
Jacob Mercurief, Mayor

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**STRATEGIC FINANCIAL AND ORGANIZATIONAL GOALS**

- Investing in our PEOPLE by:
  - Improving staff capacity and expertise
  - Improving citizen understanding of city finances and functions
  - Making Saint Paul Island a safe place to live
- Investing in our INFRASTRUCTURE by:
  - Improving city processes
  - Replacing/updating related equipment and software
  - Constructing new, improving and adequately maintaining vital community facilities
- Protecting our REVENUE by:
  - Consistently attending NPFMC

# Combining Schedule

	GENERAL 100-199	ENTERPRISE 300-399	CIP 405-530	CITY WIDE 100-530
<b>Combined</b>				
40130 City Fines	0	0	0	0
40140 Permit Fees	4,450	0	0	4,450
40150 Sales Tax Registration	2,000	0	0	2,000
40160 City Sales Tax	260,000	0	0	260,000
40170 Fish Tax	1,276,260	0	0	1,276,260
40190 State Liquor Rev Sharing	4,000	0	0	4,000
40220 State Municipal Assistance	0	0	0	0
40240 Contracts Revenue / Other Sources	0	0	0	0
40250 State Revenue Sharing	88,000	0	0	88,000
40260 State Contract payment	0	0	0	0
40270 State Shared Fisheries Business Tax	6,500	0	0	6,500
40280 State Grants	0	0	0	0
40310 State Fisheries Rev Sharing	545,195	0	0	545,195
40320 Fisheries Landing Tax	10,000	0	0	10,000
40340 Federal Grants	0	0	0	0
40370 Federal Revenue Sharing - PILT	75,000	0	0	75,000
40380 Housing Revenue	115,000	0	0	115,000
40390 Bldg Rental Revenues	3,500	0	0	3,500
40400 Matching Funds Received	0	0	0	0
40420 Interest on Accounts (A/R)	2,500	0	0	2,500
40430 Finance Dept Revenues	700	0	0	700
40440 Admin Allocation Revenues	508,794	0	0	508,794
40450 Internal Interest Income	0	0	0	0
40460 Interest/Investment Income	110,000	0	0	110,000
40470 Internal Housing Revenue	0	0	0	0
40480 Lease Revenues	1,584	0	0	1,584
40490 Dock Revenues	0	36,300	0	36,300
40520 Wharfage Revenues	0	30,250	0	30,250
40530 Rental Revenues (Lease)	3,500	0	0	3,500
40550 Longshoring Revenues	0	0	0	0
40560 Waste Oil Disposal	0	0	0	0
40580 Refuse Revenues	0	159,435	0	159,435
40590 Internal Refuse Revenues	0	25,516	0	25,516
40610 Water Revenues	0	220,000	0	220,000
40620 Internal Water Revenues	0	12,349	0	12,349
40640 Sewer Revenues	0	93,500	0	93,500
40650 Internal Sewer Revenues	0	9,075	0	9,075
40670 Electric Utility Revenues	0	1,312,000	0	1,312,000
40680 Internal Elec Util Revenue	0	167,938	0	167,938
40700 Airport Maint Revenues	0	0	0	0
40730 Airport Opers Revenues	0	0	0	0
40810 Fuel Profit Sharing	0	103,110	0	103,110
40820 Diesel Fuel Revenues	0	200,000	0	200,000
40830 Internal Disl Sale Revenue	0	858,700	0	858,700
40840 Diesel Fuel Revenues--Auto Delivery	0	1,614,000	0	1,614,000
40850 Gasoline Revenues	0	310,000	0	310,000
40860 Internal Gas Sale Revenue	0	28,000	0	28,000
40880 Marine Fuel Revenues	0	13,000	0	13,000
40890 Package Stock Sales	0	15,000	0	15,000
40900 Internal Package Stock	0	2,000	0	2,000
40910 Mobile Equipment Revenues	64,361	300	0	64,661
40920 Internal Equip Revenue	0	0	0	0
40940 Vehicle Revenues	0	0	0	0
40950 Internal Scaria Use Revenue	0	0	0	0
40960 Fuel Transfer Services	0	0	0	0
40970 Labor Revenues	21,888	3,600	0	25,488
41060 Ambulance Revenue	0	0	0	0
41180 Supplies/Merch Sold Revenues	2,000	0	0	2,000
41290 Reserve transfers in (102)	0	0	0	0
41300 Operating Transfers In	0	0	0	0
41330 Misc Revenues	125,204	0	0	125,204
41340 Internal Lumber/Materials Sold	1,000	0	0	1,000
41350 Non-Operating Revenues	105,000	0	0	105,000
41400 Bond Financing Revenues	133,700	114,300	0	248,000
41750 In-Kind Contributions	0	0	0	0
41900 Revenue - Contra Account (Debt Inter	0	0	0	0
41980 PY Recognized Revenue(Estimate)	0	0	0	0
41990 Revenue - Contra Account	0	0	0	0
	<u>3,470,136</u>	<u>5,328,373</u>	<u>0</u>	<u>8,798,509</u>

	GENERAL 100-199	ENTERPRISE 300-399	CIP 405-530	CITY WIDE 100-530
<b>LABOR ACCOUNTS</b>				
Salaries	1,350,714	495,483	0	1,846,197
Benefits	413,049	151,519	0	564,568
Medical/Life Insurance	177,752	19,394	0	197,146
	1,941,515	666,396	0	2,607,911
<b>COST OF GOODS SOLD ACCOUNTS</b>				
53100 Cost of Diesel Sold	0	2,200,000	0	2,200,000
53120 Cost of Gasoline Sold	0	222,000	0	222,000
53130 State/Federal Exise Tax	0	100	0	100
53140 LUST Tax	0	250	0	250
53150 Oil Spill Tax	0	400	0	400
53160 Fuel Surcharge	0	2,000	0	2,000
53200 Cost of Goods Sold	0	9,000	0	9,000
53220 Cost of Parts	1,200	0	0	1,200
	1,200	2,433,750	0	2,434,950
<b>OPERATING EXPENSES ACCOUNTS</b>				
53390 Operating Supplies	23,825	33,750	0	57,575
53420 Diesel	12,700	736,300	0	749,000
53430 Wind Power	0	100,000	0	100,000
53450 Gasoline	12,600	14,300	0	26,900
53480 Oil & Tires	0	0	0	0
53490 Int'l Package Stk Use	0	2,700	0	2,700
53500 Int'l Oil Sale Exp	0	0	0	0
53510 Parts	5,399	11,000	0	16,399
53520 Shipping/Freight	4,600	10,525	0	15,125
53530 Equipment Maintenance	0	0	0	0
53540 Vehicle Maintenance	59,298	8,760	0	68,058
53600 Building Maintenance	40,000	11,000	0	51,000
53660 Street Lights	5,500	0	0	5,500
53670 Street Light Electricity	35,000	0	0	35,000
53690 Small Tool Expense	3,000	3,000	0	6,000
53700 Damage Payouts Expense	0	0	0	0
53710 Used Oil Handling / Battery Disp	0	0	0	0
53720 Rentals	6,500	0	0	6,500
53740 Kit/Sample Testing	0	1,200	0	1,200
53750 Uniforms	1,500	500	0	2,000
53780 Safety Equipment	6,900	4,100	0	11,000
53810 Radios/Electronic Equip	9,350	0	0	9,350
53880 Internal Elec Utilities	94,248	70,690	0	164,938
53890 Internal Heating Oil	53,608	400	0	54,008
53900 Internal Water Expense	10,870	792	0	11,662
53910 Internal Sewer Expense	8,712	792	0	9,504
53920 Internal Refuse Expense	15,378	9,719	0	25,097
53950 Spill Prevention	0	2,500	0	2,500
53970 Depreciation (Estimate)	0	0	0	0
53980 Contributed Depr Add Back (Est)	0	0	0	0
	408,988	1,022,028	0	1,431,016
<b>CONSTRUCTION/PROJECTS</b>				
54500 Internal Equip Use Exp	0	0	0	0
54510 Equipment Rental/Lease	0	0	0	0
54520 Infrastructure Repairs	0	0	0	0
54530 Machinery/Equipment < \$5,000	0	0	0	0
54540 Internal Scoria Purchases	0	0	0	0
54550 Consumable Maintenance Materials	0	0	0	0
54560 Construction Materials	0	0	0	0
54570 Internal Lumber/Materials	0	0	0	0
54580 Freight	0	0	0	0
54600 Contractors	4,050	20,896	0	24,946
54620 Engineering	82,704	31,500	0	114,204
54640 Food/Housing	0	0	0	0
54660 Meals	0	0	0	0
54700 Transfers Out(Projects)	0	108,973	0	108,973
54900 PY Expenditures	0	0	0	0
54760 Cap Expenditures Contra Account	0	0	0	0
	86,754	161,369	0	248,123
<b>GENERAL &amp; ADMINISTRATIVE</b>				
55100 Telephone/Communications	34,270	7,752	0	42,022
55130 Postage & Freight	3,400	375	0	3,775
55160 Office Supplies	4,450	250	0	4,700
55180 Furniture/Appliances <5k	3,000	0	0	3,000
55190 Printing	200	0	0	200
55220 Dues & Subscriptions	67,041	15,152	0	82,193

	Combined	GENERAL 100-199	ENTERPRISE 300-399	CIP 405-530	CITY WIDE 100-530
55230 Computer Parts & Supplies		0	0	0	0
55250 Bank Charges		3,900	0	0	3,900
55280 Long/Short Account		400	0	0	400
55310 Insurance		106,907	97,601	0	204,508
55340 Advertising		0	0	0	0
55370 Office Equipment Maintenance		0	0	0	0
55400 Travel & Per Diem		65,748	12,000	0	77,748
55430 Relocation Expense		0	0	0	0
55450 Internal Interest Expense		0	0	0	0
55460 Recruitment Expense		0	0	0	0
55510 RUBA Repairs & Replacements		0	0	0	0
55550 Admin Allocation Expense		0	508,794	0	508,794
55560 Admin Allocation - Grants		0	0	0	0
55570 Admin Allocation - Office Equipment		0	0	0	0
55580 Meetings & Special Events		13,100	0	0	13,100
55610 Training		49,122	8,809	0	57,931
55640 Rent Expense		0	0	0	0
55670 Lease Expense		13,530	750	0	14,280
55700 Contributions		9,000	0	0	9,000
55710 Contributions - Space		0	0	0	0
55720 Licenses/Permits		0	11,932	0	11,932
55730 Legal Services		150,000	0	0	150,000
55740 Legal Judgements/Awards		0	0	0	0
55760 Accounting Services		0	0	0	0
55790 Auditing Services		63,000	0	0	63,000
55820 Consulting Services		135,800	93,060	0	228,860
55830 Technical Support & Upgrades		1,000	0	0	1,000
55840 Enhncmnt/Service Fees(System)		10,000	0	0	10,000
55880 Prizes		0	0	0	0
55910 Misc Expense		100	0	0	100
55920 Disposal Write Downs		0	0	0	0
55940 Collection Expense		0	0	0	0
55970 Bad Debt Expense		0	0	0	0
56000 Vendor Interest Expense		50	0	0	50
56050 Internal Housing		0	0	0	0
56060 Housing Rental		0	0	0	0
56070 Coffee/Cups/Condiments		0	0	0	0
56090 Transfers Out		0	0	0	0
		734,018	756,475	0	1,490,493
<b>DEBT</b>					
56760 Debt Interest		0	2,000	0	2,000
56780 Reserves/Retainages		0	0	0	0
56950 Debt Principle		0	0	0	0
		0	2,000	0	2,000
<b>CAPITAL ASSET INVESTMENTS</b>					
56980 PY Recognized Revenues(Estimate)		0	0	0	0
57000 Land		0	0	0	0
57030 Breakwater/Harbor		0	0	0	0
57060 Dock		0	0	0	0
57090 Dock Electrification		0	0	0	0
57120 Plant & Equipment		0	920,200	0	920,200
57150 Buildings		150,000	170,000	0	320,000
57180 Machinery/ Equipment		36,200	0	0	36,200
57210 Vehicles		0	37,300	0	37,300
57240 Office Equipment/Materials		97,500	0	0	97,500
57270 Tools		0	0	0	0
57300 Appliances/Furniture		0	0	0	0
		283,700	1,127,500	0	1,411,200
<b>Total Outflows</b>		<b>3,456,175</b>	<b>6,169,518</b>	<b>-</b>	<b>9,625,693</b>
<b>Net of Flows</b>		<b>13,961</b>	<b>(841,145)</b>	<b>0</b>	<b>(827,184)</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

**GENERAL FUNDS**

**GENERAL FUND REVENUE**

**Explanation of Significant Changes**

- Continued low crab quotas. However there is an
- Administrative allocation updated, see table below:

<b>Fund</b>	<b>105-City Manager</b>	<b>110-City Clerk</b>	<b>120- Finance</b>	<b>170-Public Works Admin</b>	<b>Combined 2019 Total</b>	<b>2018 Total</b>
<b>300</b>	3.00%	1.00%	8.00%	4.00%	16.00%	14.50%
<b>305</b>	0.00%	0.00%	1.00%	0.50%	1.50%	1.50%
<b>310</b>	3.00%	1.00%	10.00%	3.00%	17.00%	15.00%
<b>320</b>	2.50%	1.00%	2.50%	3.00%	9.00%	7.00%
<b>323</b>	2.00%	0.50%	2.00%	2.00%	6.50%	5.00%
<b>340</b>	0.50%	0.50%	0.50%	1.00%	2.50%	2.00%
<b>2019 Total %</b>	<b>11.00%</b>	<b>4.00%</b>	<b>24.00%</b>	<b>13.50%</b>	<b>52.50%</b>	
<b>2018 Total %</b>	<b>8.00%</b>	<b>0.00%</b>	<b>23.50%</b>	<b>13.50%</b>	<b>45.00%</b>	

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
40910	Mobile Equipment Revenues	\$64,361
	<ul style="list-style-type: none"> <li>▪ Funding from Tribal Government of St. Paul for City equipment to be used on Polovina Turnpike extension and Vessel Repair Facility water line extension projects.</li> </ul>	
40970	Labor Revenues	\$21,888
	<ul style="list-style-type: none"> <li>▪ Funding from Tribal Government of St. Paul for City labor to be used on Polovina Turnpike extension and Vessel Repair Facility water line extension projects.</li> </ul>	
40970	Miscellaneous Revenues	\$125,204
	<ul style="list-style-type: none"> <li>▪ \$17,604 - Funding from Tribal Government of St. Paul for Polarconsult to work on Polovina Turnpike extension project.</li> <li>▪ \$35,600 - Funding from Tribal Government of St. Paul for Polarconsult to work on Vessel Repair Facility water line extension project.</li> <li>▪ \$22,000 - Funding from TDX Power to work on close out of wind intergration project.</li> <li>▪ \$50,000 – Proposed request from CBSFA for City fisheries legal and political consulant to work on halibut issues.</li> </ul>	
41350	Non-Operating Revenues	\$105,000
	<ul style="list-style-type: none"> <li>▪ Revenue from general fund savings.</li> </ul>	
41400	Bond Revenue	\$133,700
	<ul style="list-style-type: none"> <li>▪ \$133,700 in revenue from a portion of a maturing CD.</li> </ul>	

**GENERAL FUND REVENUE**

FUNDING SOURCE	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
40130 City Fines	-	-	-	-	-
40140 Permits	2,290	2,970	2,290	4,450	4,450
40150 Sales Tax Registration	3,080	2,120	1,500	1,915	2,000
40160 City Sales Tax	311,969	305,749	250,000	248,210	260,000
40170 Fish Tax	1,693,385	1,271,697	1,084,000	1,082,134	1,276,260
40190 State Liquor Rev Sharing	-	4,000	4,000	-	4,000
40220 State Muni Asst/Safe Comm	-	-	-	-	-
40240 Contracts Revenue/Other Sources	-	-	-	-	-
40250 State Revenue Sharing	-	84,836	90,000	-	88,000
40270 State Shared Fisheries Bus. Tax	7,643	6,790	-	5,861	6,500
40280 State Grants	49,480	34,795	-	-	-
40310 State Fisheries Rev Sharing	879,802	892,296	431,863	-	545,195
40320 Fisheries Landing Tax	16,625	10,999	10,000	1,097	10,000
40340 Federal Grants	-	-	-	-	-
40370 Federal Revenue Sharing-PILT	76,900	75,318	75,000	77,198	75,000
40380 Housing Revenue	160,554	129,656	110,000	112,362	115,000
40390 Building Rental Revenue	4,765	4,880	5,000	3,123	3,500
40420 Interest on Accounts (A/R)	2,504	1,896	2,500	1,652	2,500
40430 Finance Dept Revenues	1,107	1,469	500	699	700
40440 Admin Allocation Revenue	294,095	305,559	390,026	292,519	508,794
40450 Internal Interest Income	-	-	-	-	-
40460 Interest/Investment Income	65,852	145,282	90,000	105,445	110,000
40470 Internal Housing/Rental Rev	-	-	-	-	-
40480 Lease Revenues	4,765	1,584	1,584	1,584	1,584
40530 Rental Revenue	3,488	-	2,000	3,240	3,500
40580 Refuse Revenues	139,718	-	-	-	-
40590 Internal Refuse Revenues	5,280	-	-	-	-
40910 Mobile Equip Revenue	9,959	2,692	66,721	3,939	64,361
40920 Internal Equip Revenue	19,081	-	-	-	-
40970 Labor Revenues	5,745	3,214	107,088	13,553	21,888
41180 Supplies/Merch Sold Rev	(47)	4,765	6,000	1,863	2,000
41300 Operating Transfer In	-	-	-	-	-
41320 Realized Gains- Investments	-	-	-	-	-
41330 Miscellaneous Revenues	1,782	48,751	153,204	7,197	125,204
41340 Internal Lumber/Material Rev	4,853	654	1,000	770	1,000
41350 Non Operating Revenue	-	-	-	-	105,000
41400 Bond Revenue	-	-	-	-	133,700
<b>Total General Fund Revenue</b>	<b>3,764,675</b>	<b>3,341,972</b>	<b>2,884,276</b>	<b>1,968,811</b>	<b>3,470,136</b>



**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 101 - MAYOR AND COUNCIL**

**Calendar Year 2019 Goals**

- Hold regular council meetings to allow sufficient time to review and adopt revised ordinances, opportunities for public input.
- Mayor's trip to DC or Juneau for lobbying purposes.
- Participate in AML or SWAMC conferences.
- Participate in Leadership and Professionalism training.
- Assess additional economic opportunities.

**Budget Summary**

Personnel	\$19,587
Operating	\$1,000
Construction/Projects	\$0
General and Administrative	\$40,512
Total Outflows	\$58,007

**Explanation of Significant Changes**

Account No.	Description	Amount
53450	Gasoline <ul style="list-style-type: none"> <li>▪ City Council donations of gasoline</li> </ul>	\$500
53890	Internal Heating Oil <ul style="list-style-type: none"> <li>▪ City Council donations of heating fuel</li> </ul>	\$500
55180	Furniture/Appliances <ul style="list-style-type: none"> <li>▪ Chairs for Council Chambers</li> </ul>	\$2,500
55220	Dues & Subscriptions <ul style="list-style-type: none"> <li>▪ \$810 for AML Membership Dues</li> <li>▪ \$607 for PayNW</li> <li>▪ \$1,215 for TeleAlaska</li> <li>▪ \$1,050 Office 365</li> <li>▪ \$3,092 for OnBoard meeting management software</li> </ul>	\$6,774
55400	Travel/Per Diem <ul style="list-style-type: none"> <li>▪ 1 trip to DC or Juneau for lobbying purposes</li> <li>▪ 1 trip to Anchorage (AML, SWAMC, other)</li> </ul>	\$7,000
55580	Meetings and Special Events <ul style="list-style-type: none"> <li>▪ 4<sup>th</sup> of July, Labor Day, Christmas, Other</li> </ul>	\$10,000
55610	Training <ul style="list-style-type: none"> <li>▪ Leadership and Professionalism</li> <li>▪ Incident Command System (Mayor)</li> </ul>	\$7,330

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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55700	Contributions <ul style="list-style-type: none"><li>▪ School classes and events, other</li></ul>	\$5,000
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**FUND 101 - CITY COUNCIL**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	15,210	10,725	15,000	2,138	15,000
Benefits	4,273	2,560	4,000	365	4,587
	<b>19,483</b>	<b>13,285</b>	<b>19,000</b>	<b>2,503</b>	<b>19,587</b>
<b>OPERATING</b>					
53450 Gasoline	39	135	-	79	500
53520 Shipping/ Air Freight		6	-	-	-
53780 Safety Equipment			-	348	-
53810 Radios/Computers/Electronics		1,738	-	-	-
53890 Internal Heating Oil	-	310	-	341	500
	<b>39</b>	<b>2,189</b>	<b>-</b>	<b>768</b>	<b>1,000</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone / Communications	67	1,944	1,902	1,110	1,758
55130 Postage	49	71	100	3	100
55160 Office Supplies	19	215	50	50	50
55180 Furniture/Appliances < \$5K	-	-	-	-	2,500
55190 Printing	-	-	-	-	-
55220 Dues & Subscriptions	892	2,124	2,067	1,755	6,774
55230 Computer Parts / Supplies			-	25	
55250 Bank Charges		25	-	-	-
55400 Travel & Per Diem	18,853	12,431	3,000	3,719	7,000
55580 Meetings & Special Events	11,507	8,956	8,000	4,551	10,000
55610 Training			-	-	7,330
55700 Contributions	2,500	1,000	4,000	3,000	5,000
56000 Vendor Interest Expense	-	34	-	-	-
	<b>33,887</b>	<b>26,800</b>	<b>19,119</b>	<b>14,213</b>	<b>40,512</b>
<b>Total Outflows</b>	<b>53,409</b>	<b>42,274</b>	<b>38,119</b>	<b>17,484</b>	<b>61,099</b>

**CITY OF SAINT PAUL  
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**FUND 102 - NON DEPARTMENTAL EXPENSES**

**Calendar Year 2019 Goals**

- Provide stable information technology services.
- Attend and participate in the North Pacific Fisheries Management Council process to protect St. Paul Island fisheries resources and sources of City revenue.
- Provide administration with assistance with filing and ordinance work.
- Provide administration with assistance in preparing grant applications.

**Budget Summary**

Personnel	\$0
Operating	\$0
Construction/Projects	\$0
General and Administrative	\$152,180
Capital Asset Investments	\$97,500
Total Outflows	\$249,680

**Explanation of Significant Changes**

- Issued RFP for new IT contractor.

Account No.	Description	Proposed Amount
55400	Travel & Per Diem <ul style="list-style-type: none"> <li>▪ For Simeon Swetzof's travel to NPFMC.</li> </ul>	\$15,000
55820	Consulting Services <ul style="list-style-type: none"> <li>▪ \$80,000 for LMJ Consulting for managed IT services.</li> <li>▪ \$10,000 for Agnew Beck for grant writing.</li> <li>▪ \$4,800 for Simeon Swetzof, Jr./dba Apple Enterprises for attending and participating in the North Pacific Fisheries Management Council.</li> <li>▪ \$7,500 for Phyllis Swetzof/dba My Spare Time for assisting with special events, ordinance work, and filing.</li> </ul>	\$102,300
57240	Office Equipment/Materials <ul style="list-style-type: none"> <li>▪ Server, backup, wireless, firewall, switches, computer upgrades.</li> </ul>	\$97,500

**FUND 102 - NONDEPARTMENTAL**

	CY 2016 CY '16	CY 2017 CY '17	2018 ADOPTED	2018 ACTUAL (9/30)	2018 PROPOSED
<b>OPERATING</b>					
53520 Shipping & Air Freight	38	11	-	-	-
53740 Kits/Sample Testing	-	270	-	-	-
	<b>38</b>	<b>281</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CONSTRUCTION/PROJECTS</b>					
54600 Contractors	52,000		-	582	-
54700 Transfer Out (Projects)	9,485		-	-	-
	<b>61,485</b>	<b>-</b>	<b>-</b>	<b>582</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	27,306	955	930	547	858
55130 Postage	23,070	-	-	-	-
55220 Dues & Subscriptions	47,465	5,439	4,663	2,727	5,755
55230 Computer Parts/Supplies	754	-	-	-	-
55280 Long/Short		-	-	-	-
55310 Insurance		24,360	28,998	23,590	28,267
55400 Travel & Per Diem		(200)	13,000	(18,979)	15,000
55580 Meeting and Special Events		(15)	-	-	-
55720 License/Permits	(20)		-	-	-
55820 Consulting Services	-	66,188	94,000	28,705	102,300
55910 Miscellaneous Expense	435	223	-	-	-
55970 Bad Debt Expense	-	(147)	-	-	-
	<b>99,010</b>	<b>96,803</b>	<b>141,591</b>	<b>36,590</b>	<b>152,180</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57240 Office Equipment/Materials	-	-	-	-	97,500
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>97,500</b>
<b>Total Outflows</b>	<b>160,533</b>	<b>97,084</b>	<b>141,591</b>	<b>37,172</b>	<b>249,680</b>

**CITY OF SAINT PAUL  
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**FUND 103 – LEGAL AND POLITICAL CONSULTANTS**

**Calendar Year 2019 Goals**

- Attend and participate in the North Pacific Fisheries Management Council process to protect St. Paul Island fisheries resources and sources of City revenue.
- Provide for legal assistance with personnel issues.
- Provide for legal review of agreements, contracts and other general legal needs.
- Provide for City Code of Ordinance updates.

**Budget Summary**

Personnel	_____ \$0
Operating	\$0
Construction/Projects	\$0
General and Administrative	\$150,000
Total Outflows	_____ \$150,000

**Explanation of Significant Changes**

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
55820	Legal Services	\$150,000
	▪ \$130,000 for Mateo Paz-Soldan with DTB for working on fisheries issues and lobbying in DC.	
	▪ \$5,000 for Sedor, Wendlandt, Evans & Filippi to assist with personnel legal issues.	
	▪ \$15,000 for Ashburn & Mason to assist with contract, general legal issues, and City Code of Ordinance Updates.	

**FUND 103 - LEGAL & POLITICAL CONSULTANTS**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
55730 Legal Services	174,061	183,619	133,000	88,236	150,000
55820 Consulting Services	-	-			
<b>Total Outflows</b>	<b>174,061</b>	<b>183,619</b>	<b>133,000</b>	<b>88,236</b>	<b>150,000</b>

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**FUND 104 – ENGINEERING**

**Calendar Year 2019 Goals**

- Unanticipated engineering needs.
- Engineering work on Polovina Turnpike Extension Project (Funding from Tribal Government).
- Engineering work on VSRR Water Line Extension Project (Funding from Tribal Government).
- Engineering work on electric utility wind interconnect (Funding from TDX Power).

**Budget Summary**

Personnel	\$0
Operating	\$0
Construction/Projects	\$0
General and Administrative	\$80,204
Total Outflows	\$80,204

**Explanation of Significant Changes**

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
54620	Engineering	\$80,204
	▪ Polarconsult	
	• \$5,000 for general engineering services.	
	• \$33,800 in funding from Tribal Government of St. Paul for work on Polovina Turnpike extension	
	• \$19,404 in funding from Tribal Government of St. Paul for work on Vessel Repair Facility water line extension projects.	
	• \$22,000 in funding form TDX Power for electric utility wind connection coordination.	



**FUND 104 - ENGINEERING**

54620 Engineering

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
	14,215	21,929	68,204	4,542	80,204
<b>Total Outflows</b>	<b>14,215</b>	<b>21,929</b>	<b>68,204</b>	<b>4,542</b>	<b>80,204</b>

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**FUND 105 - CITY MANAGER**

**Calendar Year 2019 Goals**

**Management and Oversight of City Operations**

- Ensure effective management of overall City operations.
- Enhance effectiveness of delivery of public services.
- Stabilize municipal finances by seeking additional forms of revenue.
- Manage programs to assure the public health and safety of the community.
- Minimize legal and financial risks of municipal operations.
- Facilitate compliance with regulations, codes, statutes and authorities.
- Continue striving to provide resources for a safe, healthy, clean and self-sufficient community.
- Plan, direct, and coordinate, through department heads, work plans and strategies.
- Assign projects and programmatic areas of responsibility.
- Prepare and implement contracts for all legal, engineering, and consulting services.
- Review and evaluate work methods and procedures.
- Meet with management staff to identify and resolve problems.
- Direct the implementation of City's goals, objectives, policies, and procedures.

**City Council Communication and Relations**

- Provide staff assistance to City Council.
- Prepare and present staff reports and other necessary correspondence for City Council.
- Provide advice and consultation to City Council on development and implementation of programs and services for the community.
- Keep City Council abreast of City operations.

**Coordination, Collaboration, Partnerships**

- Maintain coordination with governmental agencies, community organizations and businesses.
- Coordinate with environmental organizations, coastal communities and marine resource managers.
- Conduct regular formal and informal meetings with entity leadership.
- Identify and work with other organizations to meet social, subsistence, health, safety, welfare needs of residents.
- Collaborate with other organizations in the development necessary recreational activities.

**Economic Development and Diversification**

- Support and continue efforts toward economic development and diversification.
- Identify potential funding sources for the Capital Improvement Program projects.
- Maintain City Strategic Plan.
- Promote facility and service upgrades to reduce cost of services to the community.
- Continue efforts directing plans for economic diversification.
- Be proactive in developing fisheries and economic diversification strategies to assure a sustainable economy.
- Continue harbor infrastructure development to promote economic diversification that includes multi-species processing.
- Monitor and take leadership role in fashioning state, federal and local issues and legislation to achieve economic diversification and stability.
- Assess and implement programs to maximize usefulness of existing facilities and programs to meet community needs.

**CITY OF SAINT PAUL  
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- Identify and monitor economic impact needs and assist in taking corrective actions, as required.

**Personnel Development and Retention**

- Complete revision of personnel policies.
- Access policies and procedures to ensure a safe work environment, improve employee pride in work, decrease employee turnover and maintain or improve quality of services.
- Provide a system and support program to promote employment, training and education related to economic diversification.
- Implement skill development/expertise through cross-training personnel.

**Budget Summary**

Personnel	\$169,734
Operating	\$5,853
Construction/Projects	\$0
General and Administrative	\$24,581
Total Outflows	\$200,168

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$130 for oil changes #416.</li> <li>▪ \$600 for stuts for #416.</li> </ul>	\$730
53810	Radios/Computers/Electronics <ul style="list-style-type: none"> <li>▪ New laptop for City Manager</li> </ul>	\$2,500
55220	Dues and Subscriptions <ul style="list-style-type: none"> <li>▪ \$200 for AMMA Membership Dues</li> <li>▪ \$1,215 for TeleAlaska</li> <li>▪ \$82 for Manager's Legal Bulletin</li> <li>▪ \$86 for PayNW</li> <li>▪ \$100 for SHRM</li> <li>▪ \$150 for Office 365</li> <li>▪ \$40.50 for Autosist</li> </ul>	\$1,874
55400	Travel/Per Diem <ul style="list-style-type: none"> <li>▪ City Manager to attend Alaska Municipal League, Southwest Alaska Municipal Conference, North Pacific Fisheries Management Council, DC or Juneau Trip.</li> </ul>	\$15,000
55580	Meetings and Special Events <ul style="list-style-type: none"> <li>▪ Funds food and prizes for promoting staff moral through all staff meetings and special event gatherings.</li> </ul>	\$3,000

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55610	Training <ul style="list-style-type: none"><li>▪ Leadership and Professionalism</li><li>▪ HAZWOPER</li><li>▪ Incident Command System</li></ul>	\$1,659
55670	Lease Expenses <ul style="list-style-type: none"><li>▪ Sharp copier maintenance lease</li></ul>	\$420

**FUND 105 - CITY MANAGER**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	52,508	111,174	117,998	83,961	120,203
Benefits	19,086	37,719	36,969	26,480	36,758
Medical/Life Insurance	3,290	13,402	14,180	10,837	12,773
	<b>74,884</b>	<b>162,295</b>	<b>169,147</b>	<b>121,278</b>	<b>169,734</b>
<b>OPERATING</b>					
53390 Operating Supplies	-	33	350	235	350
53450 Gasoline	293	907	1,000	579	750
53510 Parts	107	559	-	-	-
53520 Shipping/ Air Freight	16	90	100	-	200
53540 Vehicle Maintenance	-	-	-	-	730
53780 Safety Equipment	-	-	-	348	250
53810 Radios/Computers/Electronic Equip	-	250	-	-	2,500
53920 Internal Refuse Expense	-	1,073	1,073	715	1,073
	<b>416</b>	<b>2,912</b>	<b>2,523</b>	<b>1,877</b>	<b>5,853</b>
<b>CONSTRUCTION/PROJECTS</b>					
54510 Equipment Rental/Lease	-	1,064	-	-	-
	<b>-</b>	<b>1,064</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	550	1,636	1,608	883	1,536
55130 Postage & Freight	-	23	50	22	50
55160 Office Supplies	129	-	300	-	300
55190 Printing	-	-	50	-	200
55220 Dues & Subscriptions	82	2,838	2,782	2,180	1,874
55230 Computer Parts/Supplies	399	-	600	-	-
55310 Insurance	440	594	594	407	542
55370 Office Equipment Maint	-	690	-	-	-
55400 Travel & Per Diem	4,908	7,730	9,500	9,565	15,000
55460 Recruitment Expense	150	-	-	-	-
55580 Meetings & Special Events	-	2,465	4,000	1,698	3,000
55610 Training	-	1,125	1,708	1,000	1,659
55670 Lease Expenses	-	-	1,500	805	420
55820 Consulting Services	13,190	-	-	-	-
55910 Misc Expense	-	1,000	-	-	-
	<b>19,848</b>	<b>18,101</b>	<b>22,692</b>	<b>16,560</b>	<b>24,581</b>
<b>Total Outflows</b>	<b>95,148</b>	<b>184,372</b>	<b>194,362</b>	<b>139,715</b>	<b>200,168</b>

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**FUND 107 - LAND USE PLANNING AND ZONING**

**Calendar Year 2019 Goals**

- None.

**Budget Summary**

Personnel	\$0
Operating	\$0
Construction/Projects	\$0
General and Administrative	\$0
Total Outflows	\$0

**FUND 107 - PLANNING & ZONING**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	-	60	-	-	-
Benefits	-	21	-	-	-
	-	81	-	-	-
<b>CONSTRUCTION/PROJECTS</b>					
54600 Contractors	21,044		-	-	-
54620 Engineering	-	726	-	-	-
	21,044	726	-	-	-
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55720 Licenses/Permits	-	-	-	-	-
55730 Legal Services	-	-	-	-	-
55820 Consulting Services	-	-	-	-	-
	-	-	-	-	-
<b>Total Outflows</b>	21,044	807	-	-	-

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**FUND 110 - CITY CLERK**

**Calendar Year 2019 Goals**

- Provide a record keeping service for the City Council.
- Maintain archives and vital statistics of the community.
- Coordinate 4<sup>th</sup> of July, Labor Day and Christmas community events.
- Support and achieve council goals.
- Assist with revision personnel policies.
- Provide for human resources personnel for the following:
  - Encourage and provide moral support to employees.
  - Development of performance evaluation process.
  - Provide consistent human resource services to employees.
  - Promote employee morale and motivation through recognition.
  - Provide education and training to employees.

**Budget Summary**

Personnel	\$98,823
Operating	\$2,473
Construction/Projects	\$0
General and Administrative	\$16,532
Total Outflows	\$112,828

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
55220	Dues and Subscriptions <ul style="list-style-type: none"> <li>▪ \$2,508 for TeleAlaska</li> <li>▪ \$86 for PayNW</li> <li>▪ \$100 for SHRM</li> <li>▪ \$150 for Office 365</li> <li>▪ 20.25 for Autosist</li> </ul>	\$2,865
55400	Travel/Per Diem <ul style="list-style-type: none"> <li>▪ City Clerk to attend Alaska Municipal League and HR Training</li> </ul>	\$7,000
55610	Training <ul style="list-style-type: none"> <li>▪ Leadership and Professionalism</li> <li>▪ HAZWOPER</li> <li>▪ Incident Command System</li> <li>▪ Certificate Program for HR Generalist for City Clerk.</li> </ul>	\$3,854
55670	Lease Expenses <ul style="list-style-type: none"> <li>▪ Sharp copier maintenance lease</li> </ul>	\$420



**FUND 110 - CITY CLERK**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	92,953	109,772	71,760	66,134	62,084
Benefits	32,120	33,298	22,482	18,299	18,985
Medical/Life Insurance	13,192	16,719	13,818	11,905	12,754
	<b>138,265</b>	<b>159,789</b>	<b>108,060</b>	<b>96,338</b>	<b>93,823</b>
<b>OPERATING</b>					
53390 Operating Supplies	20	132	500	579	600
53450 Gasoline	542	547	500	326	400
53510 Parts	1,340	-	-	-	-
53520 Shipping/ Air Freight	152	-	100	55	100
53540 Vehicle Maintenance	-	-	-	122	50
53780 Safety Equipment				348	250
53810 Radios/Electronic Equipment		1,204	-	-	-
53920 Internal Refuse Expense		1,073	1,073	715	1,073
	<b>2,054</b>	<b>2,956</b>	<b>2,173</b>	<b>2,145</b>	<b>2,473</b>
<b>CONSTRUCTION/PROJECTS</b>					
54510 Equipment Rental/Lease	-	1,064	-	-	-
	<b>-</b>	<b>1,064</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/ Communications	168	2,047	1,992	1,159	1,824
55130 Postage & Freight	49	58	50	16	50
55160 Office Supplies	17	235	100	168	250
55220 Dues & Subscription		3,369	2,680	1,879	2,865
55230 Computer Parts/Supplies		831	-	1,364	-
55310 Insurance	261	261	261	202	269
55400 Travel & Per Diem		3,666	6,500	80	7,000
55610 Training		1,125	4,611	2,000	3,854
55670 Lease Expenses			1,500	805	420
	<b>495</b>	<b>11,592</b>	<b>17,694</b>	<b>7,673</b>	<b>16,532</b>
<b>Total Outflows</b>	<b>140,814</b>	<b>175,401</b>	<b>127,927</b>	<b>106,156</b>	<b>112,828</b>

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**FUND 116 - HOUSING DEPARTMENT**

**Calendar Year 2019 Goals**

- Provide safe/clean housing facilities.
- Maximize use and revenues from city properties.
- Assess rental rates and fees associated with housing.
- Evaluate cost/benefit of building rental rate of return.
- Provide some upgrade on previously deferred maintenance on houses and apartments.

**Budget Summary**

Revenue	<u>\$115,000</u>
Personnel	\$20,267
Operating	\$55,522
Construction/Projects	\$6,550
General and Administrative	<u>\$30,318</u>
Total Outflows	<u>\$112,657</u>
Net Budget	<u>\$2,343</u>

**Explanation of Significant Changes**

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53600	Building Maintenance <ul style="list-style-type: none"><li>▪ Purchase of materials, supplies, fixtures for maintaining City housing units.</li></ul>	\$10,000
54620	Engineering <ul style="list-style-type: none"><li>▪ To address foundation on house 161.</li></ul>	\$2,500

**FUND 116 - HOUSING**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries		19,695	14,402	11,445	15,521
Benefits		6,500	4,512	2,753	4,746
Medical/Life Insurance			-		-
	-	<b>26,195</b>	<b>18,914</b>	<b>14,198</b>	<b>20,267</b>
<b>OPERATING EXPENSES ACCOUNTS</b>					
53390 Operating Supplies		2,690	6,000	586	600
53510 Parts			-	49	400
53520 Shipping/ Air Freight		881	3,000	343	-
53600 Building Maintenance		750	8,000	2,097	10,000
53780 Safety Equipment			-	348	-
53880 Internal Elec Utilities		9,881	10,555	6,477	9,882
53890 Internal Heating Oil		24,614	27,287	16,067	24,614
53900 Internal Water Expense		3,068	2,982	1,710	3,280
53910 Internal Sewer Expense		3,068	2,880	1,710	3,168
53920 Internal Refuse Expense		3,374	3,578	1,881	3,578
	-	<b>48,326</b>	<b>64,282</b>	<b>31,268</b>	<b>55,522</b>
<b>CONSTRUCTION/PROJECTS</b>					
54600 Contractors	-	4,200	4,050	3,615	4,050
54620 Engineering	-	-	-	-	2,500
	-	<b>4,200</b>	<b>4,050</b>	<b>3,615</b>	<b>6,550</b>
<b>GENERAL &amp; ADMIN EXPENSES ACCOUNTS</b>					
55100 Telephone/Communications		6,211	6,336	3,689	6,336
55130 Postage			-	8	250
55180 Furniture/ Appliances < \$5K		3,495	3,000	-	-
55220 Dues & Subscriptions		7,298	6,888	8,189	11,100
55230 Computer Parts/Supplies			-	114	-
55310 Insurance		12,110	12,110	9,474	12,632
	-	<b>29,114</b>	<b>28,334</b>	<b>21,474</b>	<b>30,318</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57150 Building	-	-	25,000	-	-
	-	-	<b>25,000</b>	-	-
<b>Total Outflows</b>	-	<b>107,835</b>	<b>140,580</b>	<b>70,555</b>	<b>112,657</b>

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**FUND 120 - FINANCE DEPARTMENT**

**Calendar Year 2019 Goals**

- Maintain and protect the fiscal integrity of the City by compliance with Federal, State and Local laws and by complying with GAAP, GASB, and FASB.
- Assist with revision personnel policies.
- Aggressively pursue collection of customer accounts.
- Develop policy recommendations to reduce and consolidate city expenditures.
- Identify actions to reduce costs associated with financial reporting and accounting procedures.
- Develop system to increase fees and collection on other city operations and services.
- Perform annual audit.
- Contract technical accounting assistance.

**Budget Summary**

Personnel	\$261,038
Operating	\$8,025
Construction/Projects	\$0
General and Administrative	\$151,648
Total Outflows	\$420,711

**Account No. Explanation of Significant Changes**

Account No.	Description	Proposed Amount
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$130 for oil changes on #404.</li> <li>▪ \$1,300 for tires for #404</li> </ul>	\$1,430
55220	Dues and Subscriptions <ul style="list-style-type: none"> <li>▪ \$125 for State of Alaska FICA administration</li> <li>▪ \$280 for Top Health Subscription</li> <li>▪ \$9,710 for TeleAlaska</li> <li>▪ \$85 for GAAFR newsletter</li> <li>▪ \$190 for AFGOA yearly dues</li> <li>▪ \$434 for PayNW</li> <li>▪ \$750 for Office 365</li> <li>▪ \$20.25 for Autosist</li> </ul>	\$11,594
55400	Travel/Per Diem <ul style="list-style-type: none"> <li>▪ AGFOA Conference</li> </ul>	\$3,500
55610	Training <ul style="list-style-type: none"> <li>▪ Leadership and Professionalism</li> <li>▪ HAWOPER</li> <li>▪ Incident Command System</li> <li>▪ AGFOA</li> </ul>	\$2,009

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55820

Consulting

\$33,500

- Altman Rogers to assist with technical accounting questions, issues, etc

**FUND 120 - FINANCE**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	214,275	209,968	236,098	169,801	189,904
Benefits	80,337	69,730	73,970	48,861	58,073
Medical/Life Insurance	31,593	15,987	13,037	11,133	13,061
	<b>326,205</b>	<b>295,685</b>	<b>323,105</b>	<b>229,795</b>	<b>261,038</b>
<b>OPERATING</b>					
53390 Operating Supplies	1,059	299	800	674	800
53450 Gasoline	914	840	800	614	400
53510 Parts	-	360	-	-	-
53520 Shipping/ Airfreight	385	517	500	611	-
53540 Vehicle Maintenance	-	-	100	140	1,430
53780 Safety Equipment	52	-	-	348	250
53810 Radio/Computers/Elctrc Equip	-	-	-	-	3,000
53920 Internal Refuse Expense	-	2,145	2,145	1,430	2,145
	<b>2,410</b>	<b>4,161</b>	<b>4,345</b>	<b>3,817</b>	<b>8,025</b>
<b>CONSTRUCTION/PROJECTS</b>					
54510 Equipment Rental/Lease	7,519	9,117	-	-	-
	<b>7,519</b>	<b>9,117</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/ Communications	336	9,097	8,946	5,189	8,016
55130 Postage & Freight	3,337	2,044	2,700	1,579	2,500
55160 Office Supplies	1,320	2,117	2,400	2,159	2,400
55190 Printing	1,126	192	300	305	-
55220 Dues & Subscriptions	127	11,571	10,539	7,616	11,594
55230 Computer Parts &Supplies	337	-	1,600	280	-
55250 Bank Charges	5,945	5,568	3,900	3,471	3,900
55280 Long/Short Account	(144)	(2)	-	335	400
55310 Insurance	477	762	762	329	439
55400 Travel & Per Diem	-	2,228	3,000	-	3,500
55430 Relocation Expense	-	327	-	-	-
55610 Training	-	3,375	6,039	4,000	2,009
55670 Lease Expenses	-	-	9,240	6,506	9,240
55790 Auditing Services	64,356	68,080	62,000	63,000	63,000
55820 Consulting Services	-	-	-	-	33,500
55830 Technical Support- Computer	-	-	775	700	1,000
55840 Enhncmnt/ Service Fees (Systems)	10,360	10,425	10,000	8,634	10,000
55910 Miscellaneous Expense	-	1,158	-	70	100
56000 Vendor Interest Expense	-	2	-	21	50
	<b>87,577</b>	<b>116,944</b>	<b>122,201</b>	<b>104,194</b>	<b>151,648</b>
<b>Total Outflows</b>	<b>423,711</b>	<b>425,907</b>	<b>449,651</b>	<b>337,806</b>	<b>420,711</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 130 - POLICE DEPARTMENT**

**Calendar Year 2019 Goals**

- Maintain the peace and dignity of the citizens of our community.
- Promote the safety and welfare of citizens through education in crime prevention.
- Encourage voluntary compliance with the laws of the State of Alaska and the ordinances of the City of Saint Paul.
- Identify threats to the safety and security of the community and to investigate, isolate and control those threats by and including, but not limited to, actions taken through the criminal justice system.
- Identify opportunities for grants.
- Explore training opportunities for personnel.

**Budget Summary**

Personnel	\$537,956
Operating	\$33,205
Construction/Projects	\$0
General and Administrative	\$61,789
Total Outflows	<u>\$632,950</u>

**Explanation of Significant Changes**

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53540	Vehicle Maintenance <ul style="list-style-type: none"><li>▪ \$130 each on oil changes for #10, #11, #397, #399, #407, #408.</li></ul>	\$734
53600	Building Maintenance <ul style="list-style-type: none"><li>▪ Change out flooring in jail and dispatch area.</li></ul>	\$7,000
53810	Radios/Computers/Electronics <ul style="list-style-type: none"><li>▪ Update equipment to record emergency radio transmissions and 911 calls.</li></ul>	\$3,850
54260	Engineering <ul style="list-style-type: none"><li>▪ Polarconsult redesign drawing of the jail.</li></ul>	\$1,500
54600	Contractors <ul style="list-style-type: none"><li>▪ Revl Communicaitons installation of</li></ul>	\$3,353

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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55220	Dues and Subscriptions	\$12,287
	<ul style="list-style-type: none"><li>▪ \$50 for Praetorian Digital</li><li>▪ \$7,282 for TeleAlaska</li><li>▪ \$100 for IACOP membership</li><li>▪ \$250 for IACP Net</li><li>▪ \$80 for Lexis Nexis Code Updates</li><li>▪ \$694 for PayNW</li><li>▪ \$1,188 for TDX Internet</li><li>▪ \$1,200 for Office 365</li><li>▪ \$1,200 for Nixle</li><li>▪ \$243 for Autosist</li></ul>	
55400	Travel/Per Diem	\$11,500
	<ul style="list-style-type: none"><li>▪ APSC Re-Certification Academy in Sitka</li><li>▪ ALET Academy in Fairbanks.</li><li>▪ Active Shooter training in lower 48</li></ul>	
55610	Training	\$20,475
	<ul style="list-style-type: none"><li>▪ Leadership and Professionlism</li><li>▪ HAZWOPER</li><li>▪ Incident Command System</li><li>▪ APSC Recert Academy</li><li>▪ ALET Academy</li><li>▪ Active shooter</li></ul>	



**FUND 130 - PUBLIC SAFETY**

	<b>CY 2016 ACTUAL</b>	<b>CY 2017 ACTUAL</b>	<b>CY 2018 ADOPTED</b>	<b>CY 2018 ACTUAL (9/30)</b>	<b>CY 2019 PROPOSED</b>
<b>PERSONNEL</b>					
Salaries	243,141	287,599	393,063	252,542	363,890
Benefits	116,636	81,202	123,147	80,478	111,278
Medical/Life Insurance	5,690	49,547	71,616	46,752	62,788
	<b>365,467</b>	<b>418,348</b>	<b>587,826</b>	<b>379,772</b>	<b>537,956</b>
<b>OPERATING</b>					
53390 Operating Supplies	3,538	711	5,000	661	2,500
53450 Gasoline	10,790	5,577	6,500	3,808	6,500
53480 Oil & Tires	976	2,556	-	-	-
53510 Parts	902	1,348	-	-	-
53520 Shipping/ Air Freight	3,993	1,729	2,000	195	650
53540 Vehicle Maintenance	-	-	800	2,074	734
53600 Building Maintenance	-	-	-	-	7,000
53750 Uniforms	1,591	2,386	2,000	821	1,500
53780 Safety Equipment	3,085	6,198	5,000	348	4,000
53810 Radios/Computers/Electronic Eq.	662	690	-	44,205	3,850
53880 Internal Electric Utilities	378	2,231	2,265	1,794	2,330
53890 Internal Heating Oil	197	1,995	2,113	1,557	1,996
53900 Internal Water Expense	-	-	-	-	-
53910 Internal Sewer Expense	-	-	-	-	-
53920 Internal Refuse Expense	-	2,145	2,145	1,430	2,145
	<b>26,112</b>	<b>27,566</b>	<b>27,823</b>	<b>56,893</b>	<b>33,205</b>
<b>CONSTRUCTION/PROJECTS</b>					
54510 Equipment Rental/Lease	1,852	3,035	-	-	-
54600 Contractors	3,335	-	-	-	-
54620 Engineering	-	139	-	-	-
	<b>5,187</b>	<b>3,174</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	4,352	8,562	7,818	5,276	8,448
55130 Postage & Freight	84	(1,175)	100	33	200
55160 Office Supplies	471	431	750	505	750
55180 Furniture/Appliances <\$5,000	76	-	-	-	500
55190 Printing	-	348	-	-	-
55220 Dues & Subscriptions	1,546	8,144	11,135	8,289	12,287
55230 Computer Parts/Supplies	-	1,800	-	150	-
55250 Bank Charges	-	63	-	-	-
55310 Insurance	8,095	8,444	8,444	6,554	8,739
55340 Advertising	-	-	-	137	-
55400 Travel & Per Diem	8,938	6,399	15,000	4,971	11,248
55430 Relocation Expense	2,000	2,065	4,000	4,046	-
55460 Recruitment Expense	-	-	-	39	-
55580 Meetings & Special Events	-	-	100	-	100
55610 Training	(951)	(24)	21,639	7,064	16,517
55670 Lease Expenses	-	-	3,000	1,755	3,000
55820 Consulting Expense	2,000	-	-	-	-
55970 Bad Debt Expense	117	-	-	-	-
56000 Vendor Interest Expense	-	31	-	-	-
	<b>26,728</b>	<b>35,088</b>	<b>71,986</b>	<b>38,819</b>	<b>61,789</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57210 Vehicles	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Outflows</b>	<b>423,494</b>	<b>484,176</b>	<b>687,635</b>	<b>475,484</b>	<b>632,950</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 135 - FIRE/EMS DEPARTMENT**

**Calendar Year 2019 Goals**

- To provide fire suppression, education and training.
- Provide fire safety education.
- Maintain all equipment in optimum response condition at all times.
- Improve coordination and communication with Emergency, Environmental response and rescue.
- Provide ETT training to volunteer EMS personnel.
- Provide SAR training to volunteer SAR personnel.
- Recruit additional fire fighting, EMS, and SAR, volunteers.
- Secure additional grant funding for emergency response, mitigation and recovery.
- Maintain Nixle emergency notification system.

**Budget Summary**

Personnel	\$191,626
Operating	\$12,637
Construction/Projects	\$0
General and Administrative	\$38,971
Total Outflows	\$243,234

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$170 for oil changes on #422</li> <li>▪ \$370 for oil changes on #465</li> <li>▪ \$400 for oil changes on #401</li> <li>▪ \$84 for oil changes on #398</li> <li>▪ \$130 for oil changes on #406</li> </ul>	\$1,154
55220	Dues and Subscriptions <ul style="list-style-type: none"> <li>▪ \$1,200 for Nixle</li> <li>▪ \$162 for Autosist</li> </ul>	\$1,362
55400	Travel/Per Diem <ul style="list-style-type: none"> <li>▪ Alaska Fire Chiefs Conference</li> </ul>	\$3,500
55610	Training <ul style="list-style-type: none"> <li>▪ Leadership and Professionalism</li> <li>▪ HAZWOPER</li> <li>▪ Incident Command System</li> <li>▪ Emergency Trauma Technician</li> <li>▪ Search and Rescue</li> </ul>	\$10,990
55220	Contributions <ul style="list-style-type: none"> <li>▪ \$4,000 for EMS volunteer stipends. EMS volunteers will receive \$35.00 per run.</li> </ul>	\$4,000

**FUND 135 - FIRE/EMS**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	76,039	84,619	129,950	38,750	127,639
Benefits	38,177	25,000	40,713	11,072	39,032
Medical/Life Insurance	1,756	16,359	28,744	9,997	24,955
	<b>115,972</b>	<b>125,978</b>	<b>199,407</b>	<b>59,819</b>	<b>191,626</b>
<b>OPERATING</b>					
53390 Operating Supplies	260	1,398	200	204	200
53420 Diesel	1,791	278	500	257	300
53450 Gasoline	90	15	100	12	50
53510 Parts	99	3,253	-	-	-
53520 Shipping/ Air Freight	2,538	382	300	124	150
53530 Equip Maint/Outside Vendor	2,623	-	-	-	-
53540 Vehicle Maintenance	-	-	1,200	-	1,154
53750 Uniforms	-	-	-	3,447	-
53780 Safety Equipment	-	-	-	348	500
53810 Radios/Computers/Electronic Eq.	-	250	-	-	-
53880 Internal Electric Expense	6,088	6,372	6,214	3,890	6,372
53900 Internal Water Expense	1,500	1,500	1,500	1,000	1,650
53910 Internal Sewer Expense	1,080	1,080	1,080	720	1,188
53920 Internal Refuse Expense	-	1,073	1,073	715	1,073
	<b>16,069</b>	<b>15,601</b>	<b>12,167</b>	<b>10,717</b>	<b>12,637</b>
<b>CONSTRUCTION/PROJECTS</b>					
54620 Engineering	-	139	-	-	-
	<b>-</b>	<b>139</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone /Communications	1,891	575	610	786	610
55220 Dues/Subscriptions	-	-	1,200	2,267	1,362
55310 Insurance	7,853	9,509	9,509	7,154	9,539
55400 Travel & Per Diem	-	-	-	42	3,500
55580 Meeets & Special Events	-	-	-	227	-
55610 Training	-	4,718	-	-	19,960
55700 Contributions	3,593	-	4,000	3,255	4,000
	<b>13,337</b>	<b>14,802</b>	<b>15,319</b>	<b>13,731</b>	<b>38,971</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57210 Vehicles	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Outflows</b>	<b>145,378</b>	<b>156,520</b>	<b>226,893</b>	<b>84,267</b>	<b>243,234</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 170 - MUNICIPAL SERVICES DEPARTMENT**

**Calendar Year 2019 Goals**

- Administer and direct the Public Works Division Supervisors in planning, scheduling and carrying out their responsibilities to provide operations, services, maintenance and repairs of all public utilities, facility maintenance, roads, bulk fuel and marine fuel storage and dispensing operations.
- Reduce expenses associated with service delivery and operations including cross-training of personnel.
- Plan and secure funding for future upgrades and capital projects.
- Provide training in project management, scheduling, reporting and cost control.
- Reduce expenses associated with department operations.
- Reduce emergency material, equipment purchases and freight costs by planning ahead.
- Reduce cost overruns on projects and programs.
- Maintain operator training and certification according to state and federal requirements.
- Plan and implement a Comprehensive Preventive Maintenance Program.
- Provide oversight of and monitor contractors and engineers.

**Budget Summary**

Personnel	\$194,947
Operating	\$28,060
Construction/Projects	\$0
General and Administrative	\$12,417
Total Outflows	\$235,424

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$130 for oil changes on #400</li> </ul>	\$130
55220	Dues and Subscriptions <ul style="list-style-type: none"> <li>▪ \$2,508 for TeleAlaska</li> <li>▪ \$174 for PayNW</li> <li>▪ \$300 for Office 365</li> <li>▪ \$384 for Nixle</li> <li>▪ \$41 for Autosist</li> </ul>	\$3,406
55400	Travel/Per Diem <ul style="list-style-type: none"> <li>▪ Trainings and confences for Public Works Director</li> </ul>	\$3,500
55610	Training <ul style="list-style-type: none"> <li>▪ Leadership and Professionalism</li> <li>▪ HAZWOPER</li> <li>▪ Incident Command System</li> </ul>	\$2,354
55670	Lease Expenses <ul style="list-style-type: none"> <li>▪ Sharp copier maintenance lease</li> </ul>	\$150

**FUND 170 - PUBLIC WORKS ADMINISTRATION**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	120,655	122,959	140,400	99,433	149,146
Benefits	42,571	40,039	43,987	34,655	45,609
Medical/Life Insurance	31,854	24,570	192	160	192
	<b>195,080</b>	<b>187,568</b>	<b>184,579</b>	<b>134,248</b>	<b>194,947</b>
<b>OPERATING EXPENSES ACCOUNTS</b>					
53390 Operating Supplies	142	232	500	508	500
53450 Gasoline	3,902	1,665	1,500	1,559	-
53480 Oil & Tires		1,308	-	-	-
53510 Parts	3,480	-	-	-	-
53520 Shipping/ Air Freight	509	772	500	126	-
53540 Vehicle Maintenance	-	-	700	-	130
53780 Safety Equipment	231	-	150	348	150
53810 Radios/Computers/Electric Eq.		500	300	-	-
53880 Internal Elec Utilities	25,296	23,038	25,194	9,295	23,039
53900 Internal Water Expense	1,650	1,800	1,800	1,200	1,980
53910 Internal Sewer Expense	990	1,080	1,080	720	1,188
53920 Internal Refuse Expense		1,073	1,073	715	1,073
	<b>36,200</b>	<b>31,468</b>	<b>32,797</b>	<b>14,471</b>	<b>28,060</b>
<b>CONSTRUCTION/PROJECTS</b>					
54510 Equipment Rental/Lease	6,274	6,690	-	-	-
	<b>6,274</b>	<b>6,690</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMIN EXPENSES ACCOUNTS</b>					
55100 Telephone/Communications	10	2,321	2,143	1,307	1,980
55130 Postage		2	100	-	100
55160 Office Supplies		374	600	55	500
55220 Dues & Subscriptions	135	3,150	4,168	4,097	3,406
55310 Insurance	1,085	440	440	320	427
55400 Travel & Per Diem	574	1,148	6,000	-	3,500
55610 Training		2,250	2,416	2,451	2,354
55670 Lease Expense			788	526	150
	<b>1,804</b>	<b>9,685</b>	<b>16,655</b>	<b>8,756</b>	<b>12,417</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57240 Office Equipment	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Outflows</b>	<b>239,358</b>	<b>235,411</b>	<b>234,031</b>	<b>157,475</b>	<b>235,424</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

**FUND 172 – MAINTENANCE AND OPERATIONS**

**Calendar Year 2019 Goals**

- Perform preventive and scheduled maintenance on City buildings, facilities and properties.
- Provide janitorial services for all City facilities.
- Improve performance to complete special projects on-time and within budget.
- Maintain an accurate inventory.
- Hold employees accountable for loss or damage of tools and equipment or failure to bring proper tools to job site.
- Maintain operator training and certification according to state and federal requirements.
- Maintain roadways by regular grading and removal of snow and debris.
- Keep all equipment in safe operating order and extend the life of the equipment through proactive maintenance practices.

**Budget Summary**

Personnel	\$285,387
Cost of Goods Sold	\$1,200
Operating	\$208,357
Construction/Projects	\$0
General and Administrative	\$37,527
Capital Asset Investment	\$30,000
Total Outflows	\$562,471

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
	Salaries	
	▪ Add Facilities Maintenance Worker position.	
53390	Operating Supplies	\$12,975
	▪ \$9,475 for building, Stop, Yield, Speed Limit, School Zone signs, posts and anchors.	
	▪ \$3,500 for general operating supplies.	
53540	Vehicle Maintenance	\$37,160
	▪ \$130 for oil changes on #414.	
	▪ \$400 for oil change and \$8,000 for cutting edges and wear plates on #411.	
	▪ \$400 for oil change and \$7,000 for exhaust and bucket teeth on #410.	
	▪ \$400 for oil change on #531.	
	▪ \$400 for oil change on #590.	
	▪ \$400 for oil change, \$2,500 for chains, \$6,000 for cutting edges and wear plates on #405.	
	▪ \$400 for oil change on #396.	
	▪ \$130 for oil changes on #417.	
	▪ \$170 for oil changes on #586.	
	▪ \$400 for oil change on #434.	

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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- \$400 for oil change, and \$1,500 for hoses and bucket teeth on #442.
- \$400 for oil change on #587.
- \$400 for oil change on #457.
- \$400 for oil change, and \$6,000 for tires for #534.
- \$400 for oil change on #556.
- \$400 for oil change on #425.
- \$400 for oil change on #424.
- \$130 for oil changes on #408.

53600	Building Maintenance	\$20,500
	<ul style="list-style-type: none"><li>▪ \$2,500 for hardware and key cores for Public Works building.</li><li>▪ Purchase of materials, supplies, fixtures for maintaining City buildings.</li></ul>	
53660	Street Lights	\$5,000
	<ul style="list-style-type: none"><li>▪ For parts for repair of street lights.</li></ul>	
55220	Dues and Subscriptions	\$3,520
	<ul style="list-style-type: none"><li>▪ \$1,214 for TeleAlaska</li><li>▪ \$82 for safety meeting outlines</li><li>▪ \$608 for PayNW</li><li>▪ \$1,050 for Office 365</li><li>▪ \$567 for Autosist</li></ul>	
55610	Training	\$2,085
	<ul style="list-style-type: none"><li>▪ HAZWOPER</li><li>▪ Incident Command System</li></ul>	
57180	Capital Improvements–Machinery/Equipment	\$30,000
	<ul style="list-style-type: none"><li>▪ \$30,000 for purchase of quick coupler and push plow box for loader.</li></ul>	

**FUND 172 - MAINTENANCE AND OPERATIONS**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	111,444	83,057	103,007	78,445	198,917
Benefits	40,976	23,295	32,272	22,957	60,829
Medical/Life Insurance	13,538	17,906	17,586	10,761	25,641
	<b>165,958</b>	<b>124,258</b>	<b>152,865</b>	<b>112,163</b>	<b>285,387</b>
<b>COST OF GOOD SOLD</b>					
53200 Cost of Goods Sold	4,030	425	-	-	-
53220 Cost of Parts Sold	3,704	3,772	4,000	267	1,200
	<b>7,734</b>	<b>4,197</b>	<b>4,000</b>	<b>267</b>	<b>1,200</b>
<b>OPERATING EXPENSES ACCOUNTS</b>					
53390 Operating Supplies	5,109	4,541	3,500	4,297	12,975
53420 Diesel	9,023	11,970	12,000	7,884	12,000
53450 Gasoline	5,764	2,802	2,500	2,553	3,000
53480 Oil & Tires	13,086	2,280	-	-	-
53490 Internal Package Stock Expense	-	-	-	-	-
53510 Parts	9,070	4,424	-	(182)	-
53520 Shipping/ Air Freight	5,255	3,199	5,000	1,663	3,000
53530 Eq Maint/Outside Vendor	-	18	-	-	-
53540 Vehicle Maintenance	-	-	23,800	4,081	37,160
53600 Building Maintenance	2,274	325	3,000	23,627	20,500
53660 Street Lights/Fire Alarm Systems	-	4,298	4,500	5,198	5,500
53670 Street Light Electricity	8,700	7,860	39,376	18,677	35,000
53690 Small Tool Expense	4,208	246	1,000	923	1,000
53720 Rentals	-	-	-	-	-
53780 Safety Equipment	403	-	1,200	1,643	1,000
53810 Radios/Computers/Electric Eq.	-	250	-	-	-
53880 Internal Elec Utilities	54,741	45,690	46,403	25,332	45,691
53890 Internal Heating Oil	47,282	26,498	27,435	15,807	26,498
53900 Internal Water Expense	4,590	1,950	1,800	1,200	1,980
53910 Internal Sewer Expense	3,810	1,230	1,800	720	1,980
53920 Internal Refuse Expense	-	1,073	1,073	715	1,073
	<b>173,315</b>	<b>118,654</b>	<b>174,387</b>	<b>114,138</b>	<b>208,357</b>
<b>CONSTRUCTION/PROJECTS</b>					
54500 Internal Equipment Expense	1,495	-	-	-	-
54530 Machinery/Equipment < \$5K	-	-	-	3,641	-
54560 Construction Materials	4,630	-	-	-	-
54570 Internal Lumber/Materials	4,096	-	-	-	-
54580 Freight	-	-	-	-	-
54600 Contractors	3,335	-	-	-	-
54620 Engineering	-	-	-	-	-
	<b>13,556</b>	<b>-</b>	<b>-</b>	<b>3,641</b>	<b>-</b>
<b>GENERAL &amp; ADMIN EXPENSES ACCOUNTS</b>					
55100 Telephone/Communications	5,349	955	929	547	864
55130 Postage	61	-	150	-	100
55160 Office Supplies	76	-	150	44	100
55180 Furniture/Appliances < \$5K	3,041	-	-	-	-
55220 Dues & Subscriptions	7,122	1,924	1,602	1,285	3,520
55230 Computer Parts/Supplies	140	-	-	-	-
55280 Long / Short Account	-	-	-	(32)	-
55310 Insurance	31,636	29,387	29,387	23,673	30,708
55400 Travel & Per Diem	116	-	-	-	-
55430 Relocation Expense	-	-	-	1,380	-
55610 Training	-	-	2,654	3,154	2,085
55670 Lease Expense	2,400	2,400	788	2,326	150
56000 Vendor Interest Expense	6	-	-	-	-
	<b>49,947</b>	<b>34,666</b>	<b>35,660</b>	<b>32,377</b>	<b>37,527</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57150 Building	-	-	-	-	-
57180 Machinery/Equipment	-	-	121,500	60,379	30,000
	<b>-</b>	<b>-</b>	<b>121,500</b>	<b>60,379</b>	<b>30,000</b>
<b>Total Outflows</b>	<b>410,510</b>	<b>281,775</b>	<b>488,412</b>	<b>322,965</b>	<b>562,471</b>



**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 180 - MOTOR POOL**

**Calendar Year 2019 Goals**

- Maintain and repair all City heavy equipment and vehicles.
- Order all necessary parts and supplies to keep stock in safe operating condition.
- Maintain all emergency fire, rescue, and medical vehicles, vessels, and equipment.
- Hold employees accountable for loss or damage of tools and equipment.
- Reduce expenses associated with service delivery and operations including cross-training of personnel.
- Maintain operator training and certification according to state and federal requirements.
- Implement preventive maintenance program on all vehicles and equipment.
- Deploy Autosist fleet tracking software.
- Maintain an accurate inventory.

**Budget Summary**

Personnel	\$167,150
Cost of Goods Sold	\$0
Operating	\$53,856
Construction/Projects	\$0
General and Administrative	\$26,543
Capital Asset Investment	\$156,200
Total Outflows	\$403,749

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
53510	Parts <ul style="list-style-type: none"> <li>▪ \$4,999 for bridge jack/hydraulic pump for vehicle lift</li> </ul>	\$4,999
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$130 for oil changes on #432.</li> <li>▪ \$320 for oil change, and \$7,000 for transmission on #418.</li> <li>▪ \$370 for oil change on #552.</li> <li>▪ \$70 for oil change on #559.</li> <li>▪ \$20 for oil change on #563.</li> <li>▪ \$10,000 for parts, supplies, accessories for flatbed mechanic truck conversion.</li> </ul>	\$17,910
53600	Building Maintenance <ul style="list-style-type: none"> <li>▪ \$2,500 for hardware and key cores for Motor Pool building.</li> </ul>	\$2,500
53690	Small Tool Expense <ul style="list-style-type: none"> <li>▪ \$1,300 for TPMS tool</li> <li>▪ \$600 for other small tools</li> </ul>	\$2,000

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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55220	Dues and Subscriptions	\$6,504
	<ul style="list-style-type: none"><li>▪ \$1,500 for All Data</li><li>▪ \$3,641 for TeleAlaska.</li><li>▪ \$849 for Helm Publications (<i>IDS</i>)</li><li>▪ \$174 for PayNW</li><li>▪ \$300 for Office 365</li><li>▪ \$41 for Autosist</li></ul>	
55610	Training	\$2,354
	<ul style="list-style-type: none"><li>▪ Leadership and Professionalism</li><li>▪ HAZWOPER</li><li>▪ Incident Command System</li></ul>	
57150	Capital Improvements – Building	\$150,000
	<ul style="list-style-type: none"><li>▪ Repair of Motor Pool roof</li></ul>	
57180	Capital Improvements – Machinery/Equipment	\$6,200
	<ul style="list-style-type: none"><li>▪ \$6,200 for new welder</li></ul>	

**FUND 180 - MOTOR POOL**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>PERSONNEL</b>					
Salaries	67,254	50,005	154,769	60,321	108,410
Benefits	19,667	13,746	48,489	19,067	33,152
Medical/Life Insurance	24,232	13,402	23,568	15,001	25,588
	<b>111,153</b>	<b>77,153</b>	<b>226,826</b>	<b>94,389</b>	<b>167,150</b>
<b>OPERATING</b>					
53390 Operating Supplies	6,170	7,426	7,500	4,758	5,300
53420 Diesel	4,335	2,753	3,500	361	400
53450 Gasoline	645	946	675	785	1,000
53480 Oil & Tires	(398)	760	-	-	-
53490 Internal Package Stock Use	454	1,580	-	1,578	-
53510 Parts	11,768	1,789	-	-	4,999
53520 Shipping/ Air Freight	2,079	1,941	1,500	194	500
53530 Equip Maint/Outside Vendor	315	3,224	-	280	-
53540 Vehicle Maintenance	-	-	3,500	2,585	17,910
53600 Building Maintenance	-	3,700	-	86	2,500
53660 Street Lights/Fire Alarm Systems	-	900	-	-	-
53690 Small Tool Expense	-	478	500	315	2,000
53720 Rentals	7,566	6,298	6,500	4,298	6,500
53780 Safety Equipment	284	357	500	232	500
53810 Radios/Computers/Electronic Eq.	-	250	-	-	-
53880 Internal Elec Utilities	8,246	10,035	6,800	4,935	6,934
53900 Internal Water Expense	1,800	1,800	1,800	1,200	1,980
53910 Internal Sewer Expense	1,080	1,080	1,080	720	1,188
53920 Internal Refuse Expense	-	2,145	2,145	1,430	2,145
	<b>44,344</b>	<b>47,462</b>	<b>36,000</b>	<b>23,757</b>	<b>53,856</b>
<b>CONSTRUCTION/PROJECTS</b>					
54530 Machinery & Equipment <\$5K	1,800	-	-	-	-
	<b>1,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	168	2,203	2,172	1,249	2,040
55130 Postage & Freight	1	81	50	45	50
55160 Office Supplies	31	21	200	-	100
55220 Dues & Subscriptions	2,484	7,007	6,296	5,309	6,504
55230 Computer Parts/Supplies	-	-	100	-	-
55310 Insurance	12,168	14,803	14,803	11,508	15,345
55430 Relocation Expense	-	1,416	-	-	-
55460 Recruitment Expense	-	2,440	-	1,819	-
55610 Training	276	1,125	2,431	1,577	2,354
55670 Lease Expense	-	-	788	526	150
55820 Consulting	-	69	-	-	-
56000 Interest Expense	14	-	-	-	-
	<b>15,142</b>	<b>29,165</b>	<b>26,840</b>	<b>22,033</b>	<b>26,543</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57150 Building	-	14,917	-	-	150,000
57180 Machinery/Equipment	50,877	1,611	-	-	6,200
57210 Vehcles	47,000	-	7,000	-	-
	<b>97,877</b>	<b>16,528</b>	<b>7,000</b>	<b>-</b>	<b>156,200</b>
<b>Total Outflows</b>	<b>270,316</b>	<b>170,308</b>	<b>296,666</b>	<b>140,179</b>	<b>403,749</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**ENTERPRISE FUNDS**

**FUND 300 - BULK FUEL DEPARTMENT**

**Calendar Year 2019 Goals**

- Purchase, maintain, and contain all lube oils and fuels in City inventory.
- Maintain compliance with Oil Discharge Prevention and Contingency Plan.
- Maintain operator training and certification according to state and federal requirements.
- Perform required maintenance (sandblast and paint remaining fuel tanks, welding of tanks, tank, level gauges, spill prevention system).

**Budget Summary**

Revenue	\$3,098,810
Personnel	\$130,564
Cost of Goods Sold	2,424,750
Operating	\$35,687
Construction/Projects	\$45,896
General and Administrative	\$204,859
Capital Asset Investment	\$250,000
Total Outflows	\$3,091,756
Net Budget	\$7,054

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
	Revenue	
	<ul style="list-style-type: none"> <li>▪ Expecting diesel fuel sales to Trident for their generators at the St. Paul Plant.</li> </ul>	
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$370 for oil change on #429.</li> <li>▪ \$130 for oil changes on #430.</li> <li>▪ \$320 for oil change on #551.</li> <li>▪ \$370 for oil change on #409.</li> </ul>	\$1,190
53950	Spill Prevention <ul style="list-style-type: none"> <li>▪ For spill prevention supplies.</li> </ul>	\$2,500
54620	Contractors <ul style="list-style-type: none"> <li>▪ Lang LLC for welding and weld inspections.</li> </ul>	\$20,896
54620	Engineering <ul style="list-style-type: none"> <li>▪ Polarconsult to work on bulk fuel project upgrades.</li> </ul>	\$25,000

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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55220	Dues and Subscriptions	\$2,129
	<ul style="list-style-type: none"><li>▪ \$1,214 for TeleAlaska</li><li>▪ \$190 for Office 365</li><li>▪ \$260 for PayNW</li><li>▪ \$348 for Nixle</li><li>▪ \$81 for Autosist</li></ul>	
55610	Training	\$2,085
	<ul style="list-style-type: none"><li>▪ HAZWOPER</li><li>▪ Incident Command System</li></ul>	
57120	Capital Improvements – Plant/Equipment	\$80,000
	<ul style="list-style-type: none"><li>▪ Graham Industrial Coatings to touch up paint, complete blasting and painting of tank farm pipes, and blast and paint fuel headers.</li></ul>	
57180	Capital Improvements – Machinery/Equipment	\$170,000
	<ul style="list-style-type: none"><li>▪ \$120,000 Purchase and installation of new day tanks and automation of gas station.</li><li>▪ \$10,000 for locking valves on spill containment system.</li><li>▪ \$40,000 for gasoline piping and meters for truck rack and day tank.</li></ul>	

**FUND 300 - BULK FUEL**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>REVENUE/RECEIPT ACCOUNTS</b>					
40280 State Grants	6,988	3,342	-	-	-
40810 Fuel Profit Sharing	50,923	114,380	60,000	51,839	88,110
40820 Diesel Fuel Revenues	756,157	728,430	750,000	175,341	200,000
40830 Internal Disl Sale Revenue	852,034	894,873	807,062	633,490	858,700
40840 Diesel Fuel Revenues-Auto Delivry	-	-	-	225,478	1,614,000
40850 Gasoline Revenue	366,341	313,983	360,000	294,009	310,000
40860 Internal Gas Sale Revenue	35,207	28,193	35,000	21,260	28,000
40970 Labor Revenue	2,325	200	-	165	-
	<b>2,069,975</b>	<b>2,083,401</b>	<b>2,012,062</b>	<b>1,401,582</b>	<b>3,098,810</b>
<b>PERSONNEL</b>					
Salaries	172,432	115,091	48,443	80,762	99,767
Benefits	120,981	37,326	15,177	29,686	30,509
Medical/Life Insurance	39,543	14,609	11,011	136	288
	<b>332,956</b>	<b>167,026</b>	<b>74,631</b>	<b>110,584</b>	<b>130,564</b>
<b>COST OF GOODS SOLD</b>					
53100 Cost of Diesel Sold	1,380,846	1,399,370	1,100,000	894,787	2,200,000
53120 Cost of Gasoline Sold	322,907	264,772	215,000	221,888	222,000
53130 State/Federal Excise Tax	(1,474)	184	100	42	100
53140 Lust Tax	250	252	250	183	250
53150 Oil Spill Tax	490	550	550	267	400
53160 Fuel Surcharge	2,811	2,578	2,000	1,883	2,000
	<b>1,705,830</b>	<b>1,667,706</b>	<b>1,317,900</b>	<b>1,119,050</b>	<b>2,424,750</b>
<b>OPERATING</b>					
53390 Operating Supplies	3,320	1,093	1,100	859	1,100
53420 Diesel	5,640	8,837	7,500	3,906	5,000
53450 Gasoline	3,159	4,698	2,500	1,508	2,500
53480 Oil & Tires	-	1,045	-	-	-
53490 Internal Package Stock Use	348	485	300	50	2,500
53510 Parts	11,097	19,415	2,500	1,098	-
53520 Shipping/ Air Freight	2,864	5,441	1,500	609	1,500
53540 Vehicle Maintenance	-	-	4,600	1,634	1,190
53690 Small Tool Expense	-	-	-	-	-
53740 Kits/Sample Testing	-	-	500	-	500
53780 Safety Equipment	937	374	500	1,159	600
53810 Radios/Computers/Electronic Eq.	-	500	-	-	-
53880 Internal Elec Utilities	16,684	17,900	15,000	9,214	17,901
53900 Internal Water Expense	-	-	396	-	-
53910 Internal Sewer Expense	-	-	-	-	-
53920 Internal Refuse Expense	240	396	396	264	396
53950 Spill Prevention	-	-	-	-	2,500
53970 Depreciation	39,457	39,308	-	-	-
	<b>83,746</b>	<b>99,492</b>	<b>36,792</b>	<b>20,301</b>	<b>35,687</b>
<b>CONSTRUCTION/PROJECTS</b>					
54500 Internal Equipment Expense	-	-	-	-	-
54530 Machinery/Equipment < \$5K	-	1,615	-	-	-
54600 Contractors	43,046	509,691	25,000	6,874	20,896
54620 Engineering	6,358	411	10,000	2,466	25,000
54660 Meals	-	2,624	-	-	-
54700 Transfer Out (Projects)	-	-	40,241	-	-
	<b>49,404</b>	<b>514,341</b>	<b>75,241</b>	<b>9,340</b>	<b>45,896</b>

**FUND 300 - BULK FUEL**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	34	2,004	1,988	1,370	2,556
55130 Postage & Freight	152	1	200	-	-
55160 Office Supplies	8	60	100	-	-
55190 Printing	5,456	-	4,000	2,112	-
55220 Dues & Subscriptions	135	1,842	1,921	1,587	2,129
55280 Long/Short Account	18,560	10,050	-	203	-
55310 Insurance	37,898	41,343	41,343	32,159	42,878
55400 Travel & Per Diem	2,749	-	-	3,618	-
55550 Admin Allocation Expense	94,869	92,686	125,675	94,256	155,061
55610 Training	3,465	-	1,931	1,627	2,085
55670 Lease Expense	-	-	788	526	150
55720 Licenses/Permits	590	590	590	590	-
55820 Consulting Services	2,850	16,983	-	-	-
55910 Miscellaneous Expense	-	-	-	-	-
55970 Bad Debt Expense	1,216	-	-	-	-
56000 Vendor Interst Expense	12	8	-	-	-
	<b>167,994</b>	<b>165,567</b>	<b>178,536</b>	<b>138,048</b>	<b>204,859</b>
<b>DEBT PAYMENTS</b>					
56760 Debt Interest (Accrual Only)	-	-	-	-	-
56950 Debt Principle	-	-	-	-	-
	-	-	-	-	-
<b>CAPITAL ASSET INVESTMENTS</b>					
57120 Plant/Equipment	-	-	150,000	154,620	80,000
57180 Machinery/Equipment	-	-	170,000	26,390	170,000
	-	-	<b>320,000</b>	<b>181,010</b>	<b>250,000</b>
<b>Total Outflows</b>	<b>2,339,930</b>	<b>2,614,132</b>	<b>2,003,100</b>	<b>1,578,333</b>	<b>3,091,756</b>
<b>Net Budget Over/(Under)</b>	<b>(269,955)</b>	<b>(530,731)</b>	<b>8,962</b>	<b>(176,751)</b>	<b>7,054</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 305 – MARINE SALES DEPARTMENT**

**Calendar Year 2019 Goals**

- Maintain inventory and dispensing of marine fuel and package stock to marine vessels at the City fuel dock.
- Be prepared and ready to react to any oil spills within City storage and dispensing areas.
- Maintain operator training and certification according to state and federal requirements.
- Maintain compliance with Oil Discharge Prevention and Contingency Plan.

**Budget Summary**

Revenue	<u>\$45,000</u>
Personnel	\$5,512
Cost of Goods Sold	\$9,000
Operating	\$2,100
Construction/Projects	\$0
General and Administrative	<u>\$26,042</u>
Total Outflows	<u>\$42,723</u>
Net Budget	<u>\$2,277</u>

**Explanation of Significant Changes**

None.



**FUND 305 - MARINE SALES**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>REVENUE/RECEIPT ACCOUNTS</b>					
40280 State Grants	171	165	-	-	-
40810 Fuel Profit Sharing Rev	28,289	15,881	15,000	10,085	15,000
40880 Marine Fuel Revenues	32,041	8,662	10,000	12,024	13,000
40890 Package Stock Revenue	20,384	11,186	12,000	14,650	15,000
40900 Internal Package Stock Revenue	1,071	2,065	600	1,828	2,000
40970 Labor Revenues		60	-	-	-
	<b>81,956</b>	<b>38,019</b>	<b>37,600</b>	<b>38,587</b>	<b>45,000</b>
<b>PERSONNEL</b>					
Salaries	9,260	7,484	3,561	367	4,274
Benefits	3,516	1,995	1,116	123	1,307
Medical/Life Insurance	130		-	-	-
	<b>12,906</b>	<b>9,479</b>	<b>4,677</b>	<b>490</b>	<b>5,581</b>
<b>COST OF GOODS SOLD</b>					
53200 Cost of Goods Sold	13,318	8,752	5,000	8,790	9,000
	<b>13,318</b>	<b>8,752</b>	<b>5,000</b>	<b>8,790</b>	<b>9,000</b>
<b>OPERATING</b>					
53390 Operating Supplies	2,545	30	100	-	100
53420 Diesel			-	-	-
53450 Gasoline			-	-	-
53480 Oil & Tires			-	-	-
53490 Internal Package Stock Expense	50		-	100	100
53510 Parts	3,813		-	-	-
53520 Shipping/ Air Freight	3,610	1,688	-	1,482	1,500
53540 Vehicle Maintenance			-	-	-
53670 Street Light Electricity	15,854	15,916	-	-	-
53780 Safety Equipment	-	-	-	348	400
53810 Radios/Computers/Electronic Eq.	-	250	-	-	-
53970 Depreciation	1,721	1,721	-	-	-
	<b>27,593</b>	<b>19,605</b>	<b>100</b>	<b>1,930</b>	<b>2,100</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	34	34	36	14	36
55130 Postage & Freight		-	-	-	-
55160 Office Supplies	8		-	-	-
55220 Dues & Subscriptions		-	-	-	-
55280 Long/Short Account	(407)	(3,311)	-	-	-
55310 Insurance	10,546	11,189	11,189	8,489	11,319
55550 Admin Allocation Exp	37,948	13,241	13,001	9,751	14,537
55670 Lease Expense			788	526	150
	<b>48,129</b>	<b>21,153</b>	<b>25,014</b>	<b>18,780</b>	<b>26,042</b>
<b>Total Outflows</b>	<b>101,946</b>	<b>58,989</b>	<b>34,791</b>	<b>29,990</b>	<b>42,723</b>
<b>Net Budget Over/(Under)</b>	<b>(19,990)</b>	<b>(20,970)</b>	<b>2,809</b>	<b>8,597</b>	<b>2,277</b>

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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**FUND 310 – ELECTRIC UTILITY**

**Calendar Year 2019 Goals**

- Provide dependable power to all consumers and entities.
- Keep the plant and engines in good operating condition through proper maintenance and inventory to minimize any down time caused by mechanical or other failures.
- Reduce expenses associated with utility operations.
- Reduce emergency material, equipment purchases and freight costs by planning ahead.
- Continue street light upgrades and repairs.
- Preventive maintenance on all transformers.
- Cross train employees with power plant personnel on inside and outside operations.
- Reorganize electrical supply inventory.
- Maintain accurate inventory.
- Increase spare parts inventory for power plant and electrical distribution.
- Replace rusted transformers and sectionalizers.
- Reduce consulting costs by training staff to prepare required ADEC reports.
- Maintain compliance with air quality permit.
- Renew air quality permit.

**Budget Summary**

Revenue	<u>\$1,480,938</u>
Personnel	\$215,048
Operating	\$873,825
Construction/Projects	\$99,700
General and Administrative	\$301,776
Debt Payments	\$2,000
Capital Asset Investments	<u>\$740,200</u>
Total Outflows	<u>\$2,232,549</u>
Net Budget	<u>(\$751,611)</u>

**Explanation of Significant Changes**

<u>Account No.</u>	<u>Description</u>	<u>Proposed Amount</u>
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$130 for oil changes on #413</li> <li>▪ 130 for oil changes on #415</li> </ul>	\$260
53690	Small Tool Expense <ul style="list-style-type: none"> <li>▪ Electrical tools for new electrician</li> </ul>	\$3,000
54620	Engineering <ul style="list-style-type: none"> <li>▪ Polarconsult management of improvement project at power plant and for distribution system.</li> </ul>	\$99,700

**CITY OF SAINT PAUL  
CY 2019 BUDGET  
BUDGET NARRATIVE**

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55220	Dues and Subscriptions	\$5,072
	▪ \$3,762 for TeleAlaska	
	▪ \$135 for JobCal	
	▪ \$260 for PayNW	
	▪ \$450 for Office 365	
	▪ \$384 for Nixle	
	▪ \$81 for Autosist	
55400	Travel and Perdiem	\$4,500
	▪ For off island training opportunity (Advance Power Plant Operator or EasyGen).	
55610	Training	\$2,469
	▪ Leadership and Professionalism	
	▪ HAZWOPER	
	▪ Incident Command System	
55820	Consulting Services	\$93,060
	▪ Steigers Engineering for ADEC air quality permit reporting and renewal of permit.	
57120	Capital Improvements – Plant/Equipment	\$740,200
	▪ \$79,500 for SG Automation/TDX Wind Power Close Out (Genset #2).	
	▪ \$80,800 for fuel storage tanks and piping.	
	▪ \$29,400 for completion of replacment of south radiator.	
	▪ \$147,900 for replacemtn of coolant spool secitons of north and south radiators.	
	▪ \$35,300 for exterior vent hood replacement.	
	▪ \$169,500 to replace 12.47kV G&W switchgear in shed.	
	▪ \$7,900 to replace 480v step up transformer.	
	▪ \$90,900 to replace community distribution transformers.	
	▪ \$14,500 for air intake, seal penetrations, and coolant automation.	
	▪ \$61,100 for replacement of fuel and alarm panel PLC components.	
	▪ \$27,400 for upgrad to unit #1 switchgear.	

**FUND 310 - ELECTRIC UTILITY**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>REVENUE/RECEIPT ACCOUNTS</b>					
40280 State Grants	4,089	3,510	-	-	-
40450 Internal Interest Income	-	-	-	-	-
40460 Interest/Investment Income	54,600	-	-	-	-
40670 Electric Utility Revenue	1,308,792	1,311,508	1,300,000	920,103	1,312,000
40680 Internal Electric Utility Revenue	222,661	207,629	174,539	121,212	167,938
40910 Mobile Equipment Revenue	1,960	110	-	-	-
40920 Internal Equipment Revenue	-	-	-	-	-
40970 Labor Revenues	9,173	684	1,000	1,089	1,000
41180 Supplies/Merchandise Sold	132	-	-	-	-
41290 Reserve Transfer In	-	-	-	-	-
41330 Miscellaneous Revenues	609	143	-	561	-
	<b>1,602,016</b>	<b>1,523,584</b>	<b>1,475,539</b>	<b>1,042,965</b>	<b>1,480,938</b>
<b>PERSONNEL</b>					
Salaries	142,547	156,544	179,138	111,684	164,466
Benefits	73,312	40,363	56,124	38,608	50,294
Medical/Life Insurance	31,826	43,611	17,222	17,531	288
	<b>247,685</b>	<b>240,518</b>	<b>252,484</b>	<b>167,823</b>	<b>215,048</b>
<b>OPERATING</b>					
53390 Operating Supplies	8,368	23,035	22,000	22,105	27,000
53420 Diesel	772,705	814,269	750,000	586,125	730,000
53430 Wind Power	82,807	67,545	80,000	37,618	100,000
53450 Gasoline	3,871	3,775	3,500	3,311	3,500
53480 Oil & Tires	15,279	1,520	-	-	-
53490 Internal Package Stock	100	-	100	100	100
53510 Parts	2,804	473	-	150	-
53520 Shipping/ Air Freight	4,878	7,898	10,000	2,987	5,000
53530 Equipment Maint/ Outside Vendor	55,310	280	-	603	-
53540 Vehicle Maintenance	-	-	1,500	1,229	260
53600 Building Maintenance	-	853	-	-	1,000
53690 Small Tool Expense	509	425	1,500	698	3,000
53740 Kits/Sample Testing	216	246	1,000	258	500
53780 Safety Equipment	63	1,012	2,000	1,504	1,600
53810 Radios/Computers/Electronic Eq.	-	-	300	-	-
53900 Internal Water Expense	360	360	1,800	240	396
53910 Internal Sewer Expense	360	360	360	240	396
53920 Internal Refuse Expense	480	1,073	1,073	715	1,073
53970 Depreciation	168,473	177,340	-	-	-
	<b>1,116,583</b>	<b>1,100,464</b>	<b>875,133</b>	<b>657,883</b>	<b>873,825</b>
<b>CONSTRUCTION/PROJECTS</b>					
54520 Infrastructure Repairs	2,760	-	-	-	-
54600 Contractors	20,941	-	11,100	1,167	-
54620 Engineering	12,889	94,855	-	37,051	99,700
54700 Transfers Out	-	-	-	-	-
	<b>36,590</b>	<b>94,855</b>	<b>11,100</b>	<b>38,218</b>	<b>99,700</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	34	1,066	2,264	965	1,536
55130 Postage & Freight	79	65	75	18	50
55160 Office Supplies	41	151	500	-	100
55220 Dues & Subscriptions	135	4,460	4,555	3,382	5,072

**FUND 310 - ELECTRIC UTILITY**

	<b>CY '16 ACTUAL</b>	<b>CY '17 ACTUAL</b>	<b>CY 2018 ADOPTED</b>	<b>CY 2018 ACTUAL (9/30)</b>	<b>CY 2019 PROPOSED</b>
55310 Insurance	14,120	16,913	16,913	13,568	18,948
55400 Travel & Per Diem		4,174	-	53	4,500
55550 Admin Allocation Exp	104,356	127,316	130,009	97,507	164,752
55610 Training	276	2,576	3,954	3,899	2,469
55670 Lease Expense			788	526	150
55720 Licenses/Permits	9,385	9,536	9,881	10,454	11,139
55820 Consulting Service	91,776	94,807	26,242	16,615	93,060
55970 Bad Debt Expense	52	(39)	-	-	-
56000 Vendor Interest Expense	12	84	-	1	-
	<b>220,266</b>	<b>261,109</b>	<b>195,181</b>	<b>146,988</b>	<b>301,776</b>
<b>DEBT PAYMENTS</b>					
56760 Debt Interest	20,767	18,834	2,000	1,400	2,000
56950 Debt Principle		-	-	-	-
	<b>20,767</b>	<b>18,834</b>	<b>2,000</b>	<b>1,400</b>	<b>2,000</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57120 Plant & Equipment		-	1,003,100	220,440	740,200
57180 Machinery / Equipment		-	-	-	-
	<b>-</b>	<b>-</b>	<b>1,003,100</b>	<b>220,440</b>	<b>740,200</b>
<b>Total Outflows</b>	<b>1,641,891</b>	<b>1,715,780</b>	<b>2,338,998</b>	<b>1,232,752</b>	<b>2,232,549</b>
<b>Net Budget Over/(Under)</b>	<b>(39,875)</b>	<b>(192,196)</b>	<b>(863,459)</b>	<b>(189,787)</b>	<b>(751,611)</b>

**CITY OF SAINT PAUL  
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**FUND 320 – WATER/SEWER UTILITY**

**Calendar Year 2019 Goals**

- Provide treated and safe drinking well water for residential, commercial and industrial users.
- Maintain and operate sewer distribution, collection and sludge disposal system per State, Federal and Local regulations with a well-trained crew
- Maintain and pumping, storage and distribution system to provide for present and future water needs.
- Maintain operator training and certification according to state and federal requirements.
- Purchase and maintain supply and parts inventory water and sewer systems.
- Keep sewer pump truck in good running condition through routine maintenance and repair.
- Seek grants for CIP projects.
- Maintain compliance with Local, State, and Federal regulations governing this utility.

**Budget Summary**

Revenue	\$451,324
Personnel	\$128,641
Operating	\$78,982
Construction/Projects	\$1,500
General and Administrative	\$103,918
Capital Asset Investment	\$137,300
Total Outflows	\$450,341
Net Budget	\$983

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
	Revenue	
	<ul style="list-style-type: none"> <li>▪ Increase water rates rates by 10%.</li> <li>▪ Increase sewer rates rates by 10%.</li> <li>▪ \$114,300 in revenue from a portion of a maturing CD.</li> </ul>	
	Salaries	
	<ul style="list-style-type: none"> <li>▪ Hire part-time Water/Wastewater Operator.</li> </ul>	
55510	Parts <ul style="list-style-type: none"> <li>▪ Parts for water and sewer system.</li> </ul>	\$11,000
53540	Vehicle Maintenance <ul style="list-style-type: none"> <li>▪ \$370 for oil change on #435.</li> <li>▪ \$130 for oil changes on pickup assigned pickup truck.</li> </ul>	\$500
53600	Building Maintenance <ul style="list-style-type: none"> <li>▪ Hardware and key cores for water and sewer buildings.</li> <li>▪ Siding and roofing for water wells.</li> </ul>	\$10,000

**CITY OF SAINT PAUL  
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54620	Engineering	\$1,500
	▪ Polarconsult engineering on water and sewer systems.	
55220	Dues and Subscriptions	\$2,538
	▪ \$100 for State of Alaska application fee for water treatment.	
	▪ \$285 for Level 2 Membership	
	▪ \$1,214 for TeleAlaska	
	▪ \$173 for PayNW	
	▪ \$300 for Office 365	
	▪ \$384 for Nixle	
	▪ \$40.50 for Autosist	
55400	Travel/Per Diem	\$3,500
	▪ Water/Wastewater Operator training and certification.	
55610	Training	\$1,390
	▪ HAZWOPER	
	▪ Incident Command System	
57120	Plant & Equipment	\$100,000
	▪ For new water tank liner.	
57120	Vehicle	\$37,500
	▪ For new pickup truck for water/sewer.	

**FUND 320 - WATER & SEWER UTILITY**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>REVENUE/RECEIPT ACCOUNTS</b>					
40280 State Grants	3,646	1,762	-	-	-
40610 Water Revenue	280,515	215,401	200,000	167,681	220,000
40620 Internal Water Revenue	9,900	10,478	11,226	7,395	12,349
40640 Sewer Revenue	109,749	108,128	85,000	77,915	93,500
40650 Internal Sewer Revenue	7,320	7,898	8,250	5,460	9,075
40910 Mobile Equipment Revenue	451	404	500	202	300
40970 Labor Revenues	1,980	1,024	1,000	1,716	1,800
41180 Supplies/Merchandise Sold	-	-	-	-	-
41330 Miscellaneous Revenue	-	2,130	-	-	-
41360 Non-Oper Rev (Capital Grants)	144,136	-	-	-	-
41400 Bond Revenue	-	-	-	-	114,300
	<b>557,697</b>	<b>347,225</b>	<b>305,976</b>	<b>260,369</b>	<b>451,324</b>
<b>PERSONNEL</b>					
Salaries	56,418	50,424	57,371	43,005	88,660
Benefits	48,635	15,991	17,974	13,405	27,112
Medical/Life Insurance	1,536	13,402	2,012	80	12,869
	<b>106,589</b>	<b>79,817</b>	<b>77,357</b>	<b>56,490</b>	<b>128,641</b>
<b>OPERATING</b>					
53390 Operating Supplies	4,879	6,341	8,500	3,021	5,000
53420 Diesel	759	259	250	216	300
53450 Gasoline	4,037	3,629	3,100	2,542	3,300
53480 Oil & Tires	-	760	-	-	-
53510 Parts	2,343	22,585	17,000	10,503	11,000
53520 Shipping/ Air Freight	3,702	8,005	200	1,530	2,000
53530 Equip Maint / Outside Vendor	-	11,589	-	-	-
53540 Vehicle Maintenance	-	-	200	-	500
53600 Building Maintenance	-	-	-	-	10,000
53690 Small Tool Expense	-	514	-	65	-
53740 Kits/Sample Testing	2,518	2,450	-	64	200
53780 Safety Equipment	98	91	500	484	500
53810 Radios/Computers/Electronic Eq.	-	250	-	-	-
53880 Internal Elec Utilities	63,198	46,182	50,303	29,897	46,182
53970 Depreciation	338,745	402,718	-	-	-
	<b>420,279</b>	<b>505,373</b>	<b>80,053</b>	<b>48,322</b>	<b>78,982</b>
<b>CONSTRUCTION/PROJECTS</b>					
54500 Internal Equipment Expense	3,786	-	-	-	-
54510 Equipment Rental	-	-	-	-	-
54520 Infrastructure Repairs	149	-	-	-	-
54530 Machinery < \$5 K	-	920	-	2,719	-
54560 Construction Materials	-	-	-	-	-
54570 Internal Lumber/Materials	-	-	-	-	-
54580 Freight	-	-	-	-	-
54600 Contractors	-	-	-	-	-
54620 Engineering	8,337	2,236	5,000	274	1,500
54700 Transfer Out (Projects)	(9,485)	-	15,299	-	-
	<b>2,787</b>	<b>3,156</b>	<b>20,299</b>	<b>2,993</b>	<b>1,500</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	34	1,910	994	1,096	1,698
55130 Postage & Freight	801	459	550	181	300
55160 Office Supplies	8	10	50	-	50



**FUND 320 - WATER & SEWER UTILITY**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
55220 Dues & Subscriptions	135	2,125	1,935	1,793	2,538
55230 Computer Parts/Supplies			-	-	-
55310 Insurance	4,467	5,794	5,794	4,707	6,277
55400 Travel & Per Diem	192		6,000	-	3,500
55550 Admin Allocation Expense	37,948	33,102	60,671	45,503	87,222
55610 Training	-		723	345	1,390
55670 Lease Expense			788	526	150
55720 Licenses/Permits	100	250	793	100	793
55910 Miscellaneous Expense	(521)		-	-	-
55920 Disposal Write Down		270	-	-	-
55970 Bad Debt Expense	70	(45)	-	-	-
	<b>43,234</b>	<b>43,875</b>	<b>78,298</b>	<b>54,251</b>	<b>103,918</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57120 Plant & Equipment	-	-	-	-	100,000
57210 Vehicles	-	-	-	-	37,300
	-	-	-	-	<b>137,300</b>
<b>Total Outflows</b>	<b>572,889</b>	<b>632,221</b>	<b>256,007</b>	<b>162,056</b>	<b>450,341</b>
<b>Net Budget Over/(Under)</b>	<b>(15,192)</b>	<b>(284,996)</b>	<b>49,969</b>	<b>98,313</b>	<b>983</b>

**CITY OF SAINT PAUL  
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**FUND 323 – REFUSE UTILITY**

**Calendar Year 201 Goals**

- Operate refuse collection to maintain scheduled pick up and disposal into the City solid waste landfill site and continue burn box operation to reduce quantity of debris in landfill.
- Improve solid waste operations by working proactively with community members and commercial/industrial generators.
- Develop partnership with Ecosystem Conservation Office to update solid waste management plan and intergration of recycling operation.
- Maintain operator training and certification according to state and federal requirements.
- Repair residential garbage bins as needed on a billable service.

**Budget Summary**

Revenue	\$185,451
Personnel	\$77,505
Operating	\$20,979
Construction/Projects	\$11,773
General and Administrative	\$74,285
Total Outflows	\$184,542
Net Budget	\$909

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
	Salaries	
	▪ Hire part-time laborer to assist with residential garbage collection and recycling.	
53540	Vehicle Maintenance	\$6,680
	▪ \$370 for oil change on #441	
	▪ \$130 for oil changes on #395	
	▪ \$370 for oil change on #478	
	▪ \$400 for oil change on #443	
	▪ \$370 for oil change and \$5,000 for tracks on #402	
54620	Engineering	\$2,500
	▪ Polarconsult will develop solution to structural wall on landfill building.	
54700	Transfer Out (Projects)	\$9,273
	▪ Investment into Capital and Maintenance Reserve Fund for future capital and maintenance projects.	

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55220	Dues and Subscriptions <ul style="list-style-type: none"><li>▪ \$86.76 for PayNW</li><li>▪ \$150 for Office 365</li><li>▪ \$162 for Autosist</li></ul>	\$399
55610	Training <ul style="list-style-type: none"><li>▪ HAZWOPER</li><li>▪ Incident Command System</li></ul>	\$695

**FUND 323 - REFUSE UTILITY**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>REVENUE/RECEIPT ACCOUNTS</b>					
40280 State Grants		2,058		-	-
40580 Refuse Revenue		125,676	159,435	116,973	159,435
40590 Internal Refuse		24,891	25,516	18,283	25,516
40970 Labor Revenue		-	1,000	-	500
	-	<b>152,625</b>	<b>185,951</b>	<b>135,256</b>	<b>185,451</b>
<b>PERSONNEL</b>					
Salaries	85,961	61,569	52,204	35,848	59,281
Benefits	34,855	21,405	16,356	17,091	18,128
Medical/Life Insurance	14,632	96	14,210	80	96
	<b>135,448</b>	<b>83,070</b>	<b>82,770</b>	<b>53,019</b>	<b>77,505</b>
<b>OPERATING</b>					
53390 Operating Supplies	1,826	43	500	18,395	500
53420 Diesel	6,933	3,037	1,000	746	1,000
53450 Gasoline		1,633	3,000	2,712	4,000
53480 Oil & Tires	3,823	-	-	-	-
53490 Internal Package Stock	119	-	-	-	-
53510 Parts	1,226	3,754	-	357	-
53520 Shipping/ Air Freight	1,713	178	700	286	500
53540 Vehicle Maintenance		-	4,800	3,540	6,680
53600 Building Maintenance		-	-	-	-
53690 Small Tool Expense		-	-	-	-
53780 Safety Equipment	63	-	200	348	500
53810 Radios/Computers/Electronic Eq.		250	-	-	-
53880 Internal Electric	7,621	6,607	6,421	1,766	6,607
53890 Internal Heating Oil	3,369	53	80	223	400
53900 Internal Water Expense	-	-	-	-	396
53910 Internal Sewer Expense	-	-	-	-	396
53970 Depreciation		69,373	-	-	-
	<b>26,693</b>	<b>84,928</b>	<b>16,701</b>	<b>28,373</b>	<b>20,979</b>
<b>CONSTRUCTION/PROJECTS</b>					
54500 Internal Equipment Use Expense	485		-	-	-
54560 Construction Materials			-	-	-
54570 Internal Lumber/Materials			-	-	-
54580 Freight			-	-	-
54600 Contractors			-	-	-
54620 Engineering	328	69	-	-	2,500
54700 Transfer Out (Projects)			9,298	-	9,273
	<b>813</b>	<b>69</b>	<b>9,298</b>	<b>-</b>	<b>11,773</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/ Communications	17	1,080	1,056	618	978
55130 Postage & Freight		6	-	-	-
55160 Office Supplies	8	-	-	-	-
55220 Dues/Subscriptions	135	-	221	103	399
55310 Insurance	7,013	10,224	10,225	6,802	9,069
55400 Travel & Per Diem			-	-	-
55550 Admin Allocation Expense		25,972	43,336	32,502	62,994
55610 Training		1,144	723	539	695
55670 Lease Expense			788	461	150
55720 License/Permits	1,423	1,854	1,430	-	-
55820 Consulting Services	8,087	12,854	-	-	-
55910 Miscellaneous Expense	1,169		-	-	-
	<b>17,852</b>	<b>53,134</b>	<b>57,779</b>	<b>41,025</b>	<b>74,285</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57150 Buildings			15,000	-	-
57180 Machinery/Equipment	27,324		-	-	-
57210 Vehicles		(138,943)	-	13,863	-
	<b>27,324</b>	<b>(138,943)</b>	<b>15,000</b>	<b>13,863</b>	<b>-</b>
<b>Total Outflows</b>	<b>208,130</b>	<b>82,258</b>	<b>181,548</b>	<b>136,280</b>	<b>184,542</b>
<b>Net Budget Over/(Under)</b>	<b>(208,130)</b>	<b>70,367</b>	<b>4,403</b>	<b>(1,024)</b>	<b>909</b>

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**FUND 340 – HARBOR DEPARTMENT**

**Calendar Year 2019 Goals**

- Maintain and operate a safe harbor in compliance with State, Federal and Local statutes for use by private, public and commercial enterprises while serving the best interests of the community and maintaining an economically viable municipal port.
- Detect and eliminate fuel and oil spills.
- Training for new harbor officers.
- Attend Alaska Association of Harbormasters and Port Administrators conference.
- Increase funding for services, equipment, facilities and operations from outside sources and/or fees.
- Implementation of MOLO harbor management software.
- Seek grant for harbor master office replacement.

**Budget Summary**

Revenue	\$66,850
Personnel	\$109,057
Operating	\$10,455
Construction/Projects	\$2,500
General and Administrative	\$45,595
Total Outflows	\$167,607
Net Budget	\$(100,757)

**Explanation of Significant Changes**

Account No.	Description	Proposed Amount
	Revenue	
	▪ Increase dockage and wharfage fees by 10%.	
53540	Vehicle Maintenance	\$130
	▪ \$130 for oil changes on #427.	
53750	Uniforms	\$500
	▪ Uniforms Harbormaster and Harbor Officer.	
54620	Engineering	\$2,500
	▪ Polarconsult to work on repair of railings on South Dock.	
55220	Dues and Subscriptions	\$5,014
	▪ \$1,254 for TeleAlaska	
	▪ \$260 for PayNW	
	▪ \$384 for Nixle	
	▪ \$450 for Office 365	
	▪ \$2,590 for MOLO	
	▪ \$40.50 for Autosist	
	▪ \$35 for AAHPA	

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55400	Travel & Per Diem ▪ For Harbor Officer to attend AAHPH Conference.	\$4,000
55610	Training ▪ HAZWOPER ▪ Incident Command System ▪ UAS Ports, Harbors and Marinas classes	\$2,170

**FUND 340 - HARBOR**

	CY 2016 ACTUAL	CY 2017 ACTUAL	CY 2018 ADOPTED	CY 2018 ACTUAL (9/30)	CY 2019 PROPOSED
<b>REVENUE/RECEIPT ACCOUNTS</b>					
40280 State Grants	39	12	-	-	-
40490 Dock Revenue	117,344	28,205	33,000	16,841	36,300
40520 Wharfage Revenue	257,688	27,193	27,500	20,726	30,250
40970 Labor Revenue	300	-	500	120	300
	<b>375,371</b>	<b>55,410</b>	<b>61,000</b>	<b>37,687</b>	<b>66,850</b>
<b>PERSONNEL</b>					
Salaries	62,757	54,768	61,835	60,169	79,035
Benefits	11,122	7,497	19,373	12,839	24,169
Medical/Life Insurance	7,111	7,224	15,485	9,016	5,853
	<b>80,990</b>	<b>69,489</b>	<b>96,693</b>	<b>82,024</b>	<b>109,057</b>
<b>OPERATING</b>					
53390 Operating Supplies		331	100	30	50
53450 Gasoline	1,160	1,024	1,000	870	1,000
53510 Parts	703	1,049	-	-	-
53520 Shipping/ Air Freight	103	314	25	-	25
53540 Vehicle Maintenance			-	-	130
53600 Building Maintenance			-	-	-
53660 Street Lights/Fire Alarm System			-	-	-
53670 Street Light Electricity	15,854	15,916	-	-	-
53750 Uniforms			-	-	500
53780 Safety Equipment	104		-	348	500
53810 Radios/Computers/Electronic Eq.			-	-	-
53920 Internal Refuse Expense	4,560	8,250	8,250	5,500	8,250
53970 Depreciation	98,153	64,686	-	-	-
	<b>120,637</b>	<b>91,570</b>	<b>9,375</b>	<b>6,748</b>	<b>10,455</b>
<b>CONSTRUCTION/PROJECTS</b>					
54500 Internal Equipment Expense	453	-	-	-	-
54600 Contractor	13,000	-	-	-	-
54620 Engineering	4,275	-	-	-	2,500
54700 Transfer Out (Projects)	-	-	-	-	-
	<b>17,728</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,500</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
55100 Telephone/Communications	34	1,066	1,038	609	948
55130 Postage & Freight		-	-	-	25
55160 Office Supplies		47	50	-	100
55190 Printing	875		-	-	-
55220 Dues & Subscriptions		1,308	1,826	2,451	5,014
55230 Computer Parts/Supplies			-	-	-
55310 Insurance	9,320	10,548	10,548	6,832	9,110
55400 Travel & Per Diem			-	-	4,000
55550 Admin Allocation Expense	18,974	13,241	17,335	13,001	24,228
55610 Training			-	-	2,170
55670 Lease Expense			-	65	-
55820 Consulting Services		137	-	-	-
55920 Gain (loss) Disposal Write Down			-	-	-
	<b>29,203</b>	<b>26,347</b>	<b>30,797</b>	<b>22,958</b>	<b>45,595</b>
<b>DEBT PAYMENTS</b>					
56760 Debt Interest	-	-	-	-	-
56950 Debt Principle	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CAPITAL ASSET INVESTMENTS</b>					
57150 Machinery/Equipment	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Outflows</b>	<b>248,558</b>	<b>187,406</b>	<b>136,865</b>	<b>111,730</b>	<b>167,607</b>
<b>Net Budget Over/(Under)</b>	<b>126,813</b>	<b>(131,996)</b>	<b>(75,865)</b>	<b>(74,043)</b>	<b>(100,757)</b>